

OTTAWA COUNTY HEALTH DEPARTMENT

March 9, 2021

Present:

Board Members: Debbie Hymore-Tester, Steven Jackson, DO, L. J. Overmyer, Eric Schramm,
Bruce Moritz

Health Commissioner: Jerry Bingham, MPH, RS

Director of Env Health: Tracy Brown, MHE, RS, RD

Director of Health Ed & Accreditation: Joshua Niese, MPH, RS

Director of Nursing: Katie Crowell, RN, MPH

Business Manager: Debra Baumgartner

Administrative Assistant: Julie Wittman

The regular meeting of the Ottawa County District Board of Health was held on March 9, 2021, with Vice-President, Debbie Hymore-Tester calling the meeting to order at 5:30 p.m.

The minutes of the February 9, 2021 meeting were presented. Dr. Jackson moved to approve the minutes. Seconded by Mr. Overmyer. Motion carried.

HEALTH COMM. REPORT

Mr. Bingham presented the Health Commissioner's Report to the Board. He updated the Board on the trending of COVID cases, which is beginning to decline, and explained the requirements that would need met for the county's red category to change. Mr. Bingham presented the updated dashboard on the health department's website, highlighting the addition of percentage of population vaccinated.

Mr. Bingham explained that a new registration system will be implemented in conjunction with Magruder Hospital, which will allow the user to schedule their own COVID vaccine appointment date and time. He added that the Governor is opening up the vaccine requirements to anyone 50 and older, or any age with Type 2 Diabetes and that as soon as the amount of vaccine is confirmed, appointments will be made available.

Mr. Bingham reported that the Medical Reserve Corps (MRC) has been providing amazing volunteer support, explaining that the first mass clinic was held at Oak Harbor High School, which went very smoothly. He added that this clinic was attended by virtually the entire health department staff as well.

PUBLIC COMMENT No public in attendance.

CURTICE/WILLISTON FINDINGS & ORDERS Ms. Brown explained that this project began in 2016 when the Ohio Environmental Protection Agency (OEPA) sampled the watersheds for Crane Creek and Cedar Creek, finding high levels of E. coli. She stated that within 90 days, a plan must be developed to describe how the health department will determine whether the 500 (approximate) houses in that area have functioning or failing household sewage treatment systems. Ms. Brown added that the Lucas County Health Department will

be developing a plan as well for the houses that are in Lucas County. Mr. Bingham further explained that once all parties sign the Findings and Orders, the 90 day deadline for a plan begins, and that the summer of 2022 is most likely when the work will begin in determining what is causing the bacteria. Dr. Jackson moved to authorize Mr. Bingham to sign the Ohio EPA Director's Findings and Orders for the Unincorporated Areas of Curtice and Williston. Seconded by Mr. Schramm. Motion carried.

DIVISION REPORTS

1. Nursing

Ms. Crowell reported that the Nursing Division has been busy vaccinating at COVID clinics, while still running routine clinics at the health department. She commended the Nursing Staff for working many hours and weekends to help with clinics. Ms. Crowell detailed remaining bills for two Home Health patients, requesting that the Board write-off the bills for them. Dr. Jackson moved to write-off the remaining bills for both Home Health patients discussed. Seconded by Mr. Schramm. Motion carried.

2. Env Health

Ms. Brown reported that the sewage program has been picking up, specifically sewage site evaluations. She added that her staff has been working many hours in the COVID vaccine clinics as well.

3. Health Ed/Accred

Mr. Niese reported that the Annual Report has been overhauled completely this year and that his focus has primarily been the on-line COVID vaccine scheduling and maintaining the previous pre-registration list.

FISCAL REPORTS

1. HH Accts. Recv.

Ms. Baumgartner presented the February 2021 Home Health Accounts Receivable Report.

2. Financial Report

Ms. Baumgartner presented the February 2021 Board of Health Financial Report.

GRANTS / CONTRACTS

1. 2021 OEPA/WPCLF Resolution 2021-02

Mr. Bingham reported that the health department has been approved for another \$150,000 for the OEPA Water Pollution Control Loan Fund (WPCLF), to begin in 2022. He added that the yearly Resolution needs to be approved to authorize his signature for documents pertaining to this program. Mr. Overmyer moved to read Resolution 2021-02 by title only. (Attached) Seconded by Mr. Schramm. Roll call vote: Ms. Hymore-Tester-yes, Dr. Jackson-yes, Mr. Schramm-yes, Mr. Overmyer-yes, Mr. Moritz-yes. Motion carried. Dr. Jackson moved to approve the reading by title only. Seconded by Mr. Overmyer. Motion carried. Roll call vote: Ms. Hymore-Tester-yes, Dr. Jackson-yes, Mr. Schramm-yes, Mr. Overmyer-yes, Mr. Moritz-yes. Motion carried. Mr. Overmyer moved to approve Resolution 2021-02. Seconded by Mr. Schramm. Roll call vote: Ms. Hymore-Tester-yes, Dr. Jackson-yes, Mr. Schramm-yes, Mr. Overmyer-yes, Mr. Moritz-yes. Motion carried.

2. 2022 GV RFP

Mr. Bingham requested Board approval to reapply to the Ohio Department of Health (ODH) for the 2022 Get Vaccinated (GV) Grant. Mr. Moritz moved to authorize Mr. Bingham to apply to ODH for the GV Grant. Seconded by Mr. Schramm. Motion carried.

MEETINGS

There are no meetings scheduled for March 2021, due to the COVID-19 Pandemic.

BILL APPROVALS

Dr. Jackson moved to pay the bills. (Attached) Seconded by Mr. Schramm. Motion carried.

District Advisory Council March 11, 2021 at 6:00 p.m.
Next Meeting Date April 13, 2021 at 5:30 p.m.

Being no further business, the meeting was adjourned.

Respectfully Submitted,

Gerald W. Bingham, MPH, RS
Health Commissioner
Secretary

Debbie Hymore-Tester
Vice-President

RESOLUTION 2021-02

**A Resolution Authorizing
Gerald W. Bingham, Jr., Health Commissioner,
To Apply For, Accept, and Enter Into
A Water Pollution Control Loan Fund Agreement
On Behalf of the Ottawa County District Board of Health
For the Repair and Replacement of
Home Sewage Treatment Systems**

Whereas the Ottawa County District Board of Health seeks to repair and/or replace failing home sewage treatment systems; and

Whereas the Ottawa County District Board of Health intends to apply to the Water Pollution Control Loan Fund (WPCLF) for the repair and/or replacement of failing home sewage treatment systems; and

Whereas, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of a WPCLF assistance agreement;

Therefore, be it resolved by the Ottawa County District Board of Health, Port Clinton, Ohio:

That Gerald W. Bingham, Jr., Health Commissioner, is hereby authorized to apply for a WPCLF assistance agreement, sign all documents for and enter into a Water Pollution Control Loan Fund with the Ohio Environmental Protection Agency for the repair and/or replacement of failing home sewage treatment systems on behalf of the Ottawa County District Board of Health, Port Clinton, Ohio.

Furthermore, Gerald W. Bingham, Jr., Health Commissioner, is hereby authorized to enter into any and all contracts connected with the WPCLF Program.

This resolution shall take effect and be in force from and after the earliest period allowed by law.

Roll call vote: Mr. Deerhake-absent; Ms. Hymore-Tester-yes; Dr. Jackson-yes; Mr. Schramm-yes, Mr. Overmyer-yes; Mr. Moritz-yes.

ADOPTED BY THE OTTAWA COUNTY BOARD OF HEALTH
THIS 9th DAY OF MARCH, 2021.

Greg Deerhake, President
Ottawa County Board of Health

Gerald W. Bingham, Jr., MPH, RS, Secretary
Ottawa County Board of Health

BILLS PAID

MARCH 2021

B-C-S LOCAL SCHOOL	\$120.00	REDMOND	\$12.32
CUSTOD FEE-COVID CLINIC		TRAVEL - FEBRUARY	
BINGHAM	\$12.26	RIVERVIEW INDUSTRIES, INC.	\$986.59
DRY ICE REIMBURSEMENT		CUST. SERV FOR 02/21	
BINGHAM	\$63.28	ROBERTS	\$137.50
TRAVEL - FEBRUARY		COVID-19 CT-FEBRUARY 21	
BROWN	\$103.60	SANDATA TECHNOLOGIES	\$465.24
TRAVEL - FEBRUARY		HOME PRO SERVICES-MAR	
CADIGAN	\$61.60	SANOFI PASTEUR, INC.	\$156.44
TRAVEL - FEBRUARY		TB	
CELLIER	\$49.28	SHOPLET.COM	\$675.88
TRAVEL - FEBRUARY		SUPPLIES FOR FEBRUARY	
CENTER FOR DISEASE DETECTION, LLC	\$13.00	STERLING PC MAINTENANCE SOLUTIONS	\$630.00
FP LAB FEES		COMPUTER CONTRACT	
CROGHAN COLONIAL BANK	\$323.50	TREASURER OF STATE	\$210.00
OCHD PHARMACY LICENSE		MARCS RADIOS	
CROWELL	\$136.64	TRISTANO	\$191.52
TRAVEL - FEBRUARY		TRAVEL - FEBRUARY	
ESOLUTIONS, INC.	\$95.00	ULINE	\$1,856.52
HH FILE TRANSFER SERVICES		SUPPLIES FOR MARCH	
FACER	\$115.92	UNITED PARCEL SERVICE	\$34.71
TRAVEL - FEBRUARY		SERVICES FOR 01/21-02/21	
FOX	\$88.48	VERIZON WIRELESS	\$390.61
TRAVEL - FEBRUARY		CELL PHONES	
GRIFFING FLYING SERVICE, INC.	\$380.00	WITTMAN	\$31.36
FLYING SERVICE		TRAVEL - FEBRUARY	
HEIN	\$108.08		
TRAVEL - FEBRUARY			
MCCLOSKEY	\$89.60		
TRAVEL - FEBRUARY			
NIESE	\$6.72		
TRAVEL - FEBRUARY			
OHIO DIVISION OF REAL ESTATE	\$7.50		
BURIAL PERMIT			
OTTAWA COUNTY COMMISSIONERS	\$25.45		
IT SERVICES-MARCH			
OTTAWA COUNTY COMMISSIONERS	\$28,269.50		
2021 RENT - FULL YEAR			
OTTAWA COUNTY COMMISSIONERS	\$305.34		
IT SERVICES-FEBRUARY			
PERRY PROTECH	\$70.95		
COPIER SERVICE FOR 04/21			
PERRY PROTECH	\$126.59		
OVERAGE FOR 02/21			
PERS	\$9,337.21		
PERS PAYMENT MARCH			
PITNEY BOWES	\$105.00		
POSTAGE MACH LEASE 03/21			