

2008
ANNUAL REPORT



OTTAWA COUNTY, OHIO

Courthouse Rotunda Mural Photos of the
Four leading industries of Ottawa County in 1900s
Photos By Charles "Chas" R. Munoz

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Board of

Ottawa County

Commissioners

And

Appointed

Officials

Under the Board



BOARD OF COUNTY COMMISSIONERS

James M. Sass, President

Carl Koebel

Steven M. Arndt

The Board of County Commissioners are the chief elected county officials and oversee the administration and/or funding of most elected and appointed county officials.

The Board of Commissioners is the general administrative body for county government. They are the county government taxing, budgeting, appropriating, and purchasing authority. The Board also holds the titles to all county property. They can only perform those duties, which are specifically authorized by the state legislature and individual commissioners have no power to act independently. All formal and official actions must be taken by the board of county commissioners acting as a body by majority or unanimous vote.

County Commissioners must be astute and have good business sense. Perhaps the most important attribute of a county commissioner is the ability to lead, to listen to the needs of the citizens, elected officials, and department heads, to compromise, and to develop a consensus on priority issues to improve the county.

In 2008, the Board of County Commissioners performed the following:

- ◆ 6 Annexation petitions received.
- ◆ 12 Local business visits were made.
- ◆ 8 Road vacations/establishments received.
- ◆ 18 Bid openings were held on various projects.
- ◆ 28 Budget hearings with elected officials and department heads.
- ◆ 44 Proclamations presented commending individuals as well as organizations in the community for their service and/or accomplishments.

County Projects initiated and/or completed in 2008 include:

The building connectivity between the Port Clinton departments and the Oak Harbor departments was started in 2007 and has had several delays. This project once finished will benefit all county departments with county email, internet usage, troubleshooting, and various maintenance and building and grounds programs. This project should be completed in 2009/2010.

In April 2008, the restoration and refurbishing to the dome located on the third floor of the Courthouse began. This home to a four-panel mural representing the four leading industries of the county: Quarrying, Farming, Fishing, and Fruit Growing. After a century of being exposed to the natural effects of the environment, the original color and vibrancy

of the murals were hidden under layers of discolored varnish and coal dust. The artist performed over 350 painstaking hours of work removing the yellowed varnish using a chemical compound with a cotton swab cleaning in the direction of the original brush strokes using the least amount of friction possible. Layers of dirt and varnish were slowly stripped away until the original painting was revealed. Conservator paints were then used for retouching of areas as needed. Funding for the project was paid for with general fund dollars with a total cost of \$40,000.

In May, the OCIC broke ground on a new speculative building in the Lake Winds Industrial Park. Financed in part with significant grant funds and low interest loan from the State of Ohio, the 50,000 square foot spec building was designed to enhance business attraction and expansion prospects, and as an alternative to many of the existing older industrial buildings. Prior to the building's completion, OCIC began working with a local company looking to expand its existing operations. Transfer of the building will occur in 2009 with at least ten additional job opportunities resulting from its acquisition.

In November of 2008, the construction of the Fuel Depot located at the County Highway Garage began. This depot replaced the previous fuel system and will provide new and modern equipment to county offices to access fuel for their department vehicles and equipment. Total cost of this project was approximately \$212,000 and completed in December. The departments that utilize the depot shared in the project cost and will continue to maintain their fair share as administered by the County Engineer.

In the fall of 2008 the remodel of the old MRDD building was complete. Among other offices now occupying space in the building Senior Resources also moved in. The remodel of the kitchen allowed the meal preparation to move from the Riverview Healthcare Campus into their own space. The OPTIONS program was located in the Veterans Building and was also moved to the MRDD building. This consolidated the senior programs to under one roof providing a much more efficient operation by the department.

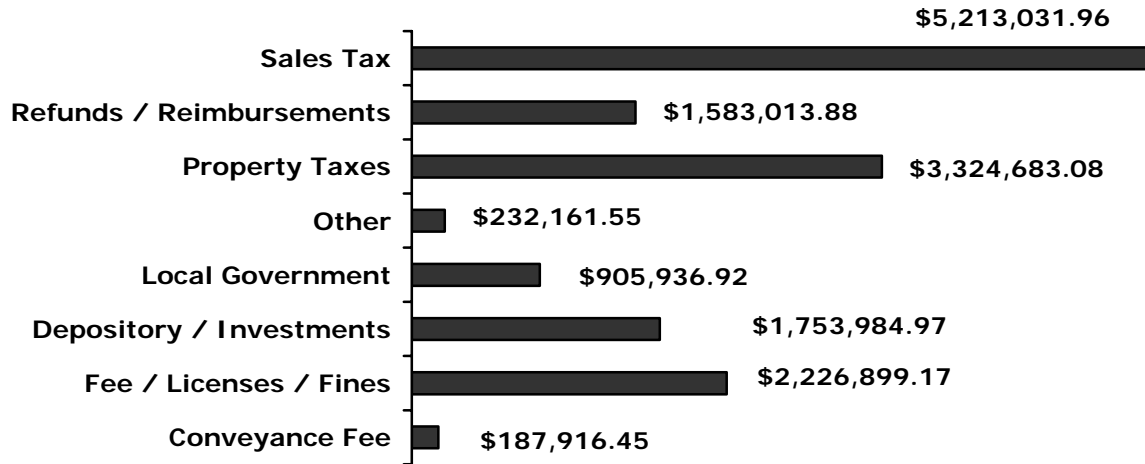
Discussions continue to be held with various department heads and elected officials, records commission members and the Board of Commissioners on the development of a Records Center. This department would serve as a repository for all county offices to store their records. The records would be maintained, organized, microfilmed, filed and destroyed in accordance with the Records and Retention Policies. This project estimated completion date is 2010.

Multiple sanitary sewer and water projects as outlined in the five-year capital plan as adopted by the Board in 2008.

Future projects for the county include – remodel of the County Engineer's Office, sidewalk upgrades, cleaning/refurbishing of first floor mural, and cold storage building.

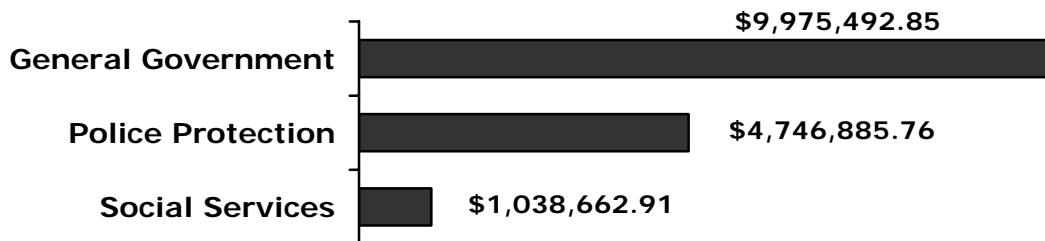
The Board of County Commissioners is authorized to perform their duties under Chapter 305 and 307 of the Ohio Revised Code.

General Fund - 2008 Revenue



Sales Tax	\$5,213,031.96
Refunds/Reimbursements	\$1,583,013.88
Property Taxes	\$3,324,683.08
Other	\$ 232,161.55
Local Government	\$ 905,936.92
Depository/Investments	\$1,753,984.97
Fee/Licenses/Fines	\$2,226,899.17
Conveyance Fee	\$ 187,916.45

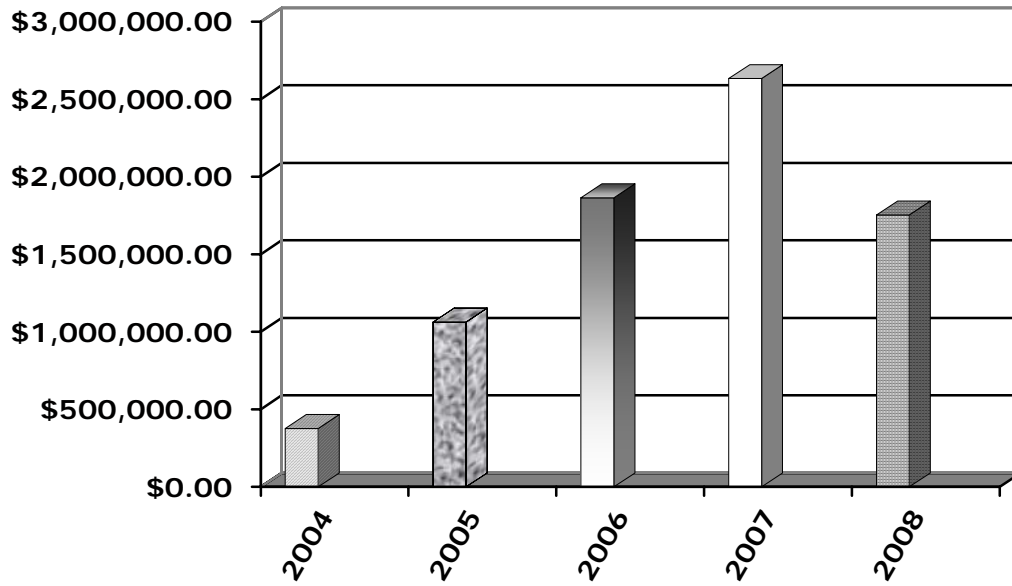
General Fund - 2008 Actual Expenditures



General Government	\$ 9,975,492.85
Police Protection	\$ 4,746,885.76
Social Services	\$ 1,038,662.91

Revenue generated for the General Fund during 2008 totaled \$15,427,627.98. This amount combined with the beginning cash balance of \$2,953,028.30 provided a combined availability of funds totaling \$18,380,656.28. General Fund expenditures totaled \$15,761,041.52 leaving an ending balance of \$2,619,614.76.

Investment Income
2004 - 2008



❖ 2004	\$ 376,035.46
❖ 2005	\$ 1,062,687.27
❖ 2006	\$ 1,865,037.58
❖ 2007	\$ 2,633,480.71
❖ 2008	\$ 1,753,984.97

BUILDING INSPECTION
Don C. Waggoner, PE
Chief Building Official

The Ottawa County Building Inspection Department examines plans, issues building permits and provides field inspections for all residential and commercial construction within Ottawa County with the exception of Clay Center and residential construction in the Village of Oak Harbor.

The Chief Building Official for Ottawa County is also the Administrator of the Flood Damage Prevention Regulations, which relate to structures built in the 100 year flood plain.

During the year 2008 the department made 4,474 inspections and issued 1,068 permits, including those for construction of the following:

Residential Construction	855
One, Two & Three Family Dwellings	118
Commercial Construction	213

Receipts for the year 2008 totaled \$291,435.01. Expenses for the year 2008 totaled \$371,659.01.

Total estimated construction cost for all permits issued in 2008 was \$54,640,080.

DOG SHELTER

JoLynn Hetrick, Chief Dog Warden

The purpose of the dog warden is to enforce section 955 of the Ohio Revised Code, which includes checking dog licenses, impounding dogs found running at large and investigating livestock complaints.

The Dog Shelter is self supporting, operating on users' fees, fines and penalties. These monies comprise of the dog and kennel fund and are used to pay salaries, maintain trucks, pay utilities, and maintain the kennels and buy supplies for the dogs.

2008 STATISTICAL INFORMATION

Calls Answered	373
Animal Claims Paid	-0-
Traps Set	5
Dogs Impounded	224
Dogs Redeemed	83
Dogs Adopted	37
Dogs Euthanized	101
Citations Issued	142
Kennel Licenses Sold	45
Licenses Sold	8,560
Dog Bites	49
Visitors to Shelter	621
Lost Dogs Reported	122
Found Dogs Reported	36
Incoming Telephone Calls	3,075

The Dog Warden operates under the Board of County Commissioners.

EMERGENCY MANAGEMENT AGENCY

James P. Greer, Director

<http://co.ottawa.oh.us/ottawacoema/index.html>

The primary mission of the Emergency Management Agency (EMA) is to save lives and protect property in the event of a man-made or natural disaster. The secondary mission of EMA is to restore public services and to expedite the recovery and rehabilitation of individuals in the event of large-scale disasters. These objectives are met by conducting coordinated operations throughout the four phases of emergency management: mitigation, preparedness, response and recovery.

In 2008, the agency continued to assist county government and local communities in preventing, planning for, responding to, and recovering from disasters.

Homeland Security funds are being used to enhance the county's capability to respond to acts of terrorism including the use of weapons of mass destruction (WMD). Police, Fire, EMS, Hazardous Materials Team and Special Response Team equipment was purchased.

Over 50 individuals participated in a successful hostile action exercise with the Davis-Besse Nuclear Power Station in November. The exercise simulated a terrorist attack on the plant resulting in plant damage and a number of casualties and fatalities.

Haz Mat trailers are based at Portage Fire District, Allen-Clay Joint Fire District Station 3 (Genoa) and at the Lakeside Fire Department. They are equipped with generators, auxiliary lighting and a variety of haz mat response equipment and supplies. The Haz Mat Team and equipment are available to respond anywhere in Ottawa County. A successful hazardous materials exercise was conducted in June.

EMA personnel also assisted in radiological emergency preparedness exercises at the Beaver Valley and Perry Nuclear Power Plants.

Approximately 40 personnel attended Storm Spotter training conducted by the National Weather Service at Harris-Elmore Fire Department.

The Emergency Management Agency operates under the Board of County Commissioners.

JOB AND FAMILY SERVICES

Stephanie M. Kowal, Director

The Ottawa County Department of Job and Family Services administers Federal, State and County Public Assistance, Child Support, Children and Adult Protective Services and Workforce Development programs. This agency also serves as the Administrative Agent for Ottawa County Family and Children First Council. We are located in the Ottawa County Resource Centre at 8043 W. SR 163, Suite 200, in Oak Harbor. Over the course of 2008, the Ottawa County Department of Job and Family Services was the conduit for over \$73 million in federal and state aid that benefited the families and residents of Ottawa County. The administrative cost to provide these safety net services was a meager 3%. The forty-six staff members of this agency work diligently to continue to provide these essential services to the community.

Workforce Development provides services to local residents and businesses. Through coordination with economic development resources, Workforce Development aided in upgrading the skills of over 200 employees across twelve Ottawa County businesses. Services that benefited job seekers more directly include resume writing, career counseling, job matching, employment testing, training and supportive services for employment. The Job Store, which provides free job search assistance, was utilized by youth and adults 9,637 times throughout the year. The Workforce Development program expended \$837,860 on training and employment related supportive services for job seekers and residents. Through these services, 81% of the individuals who received training found work, and after six months, 89% of those individuals were still employed. Work Activity and Youth programs also provided assistance in educational attainment, transportation, work ethic, work experience, parenting and independent living skills to over 200 area youth and adults. In addition, the Work Activities program has provided area businesses, schools, and social service agencies with volunteers and over 9,400 hours of service.

The Income Maintenance Department administers the four major public assistance programs: the Food Assistance Program (formerly known as Food Stamps), Medicaid, Cash Assistance and Prevention, Retention, Contingency (PRC). The mission of the IM department is to see that every eligible person in Ottawa County receives the services they are entitled to in a prompt, professional and efficient manner.

Benefits for the **Food Assistance Program** (formerly known as **Food Stamps**) are issued via an Electronic Benefit Transfer card to eligible low income families and individuals. The total amount issued to families in 2008 was \$3,625,137. The number of individuals benefiting from the Food Assistance Program averaged about 2,822 per month.

Cash Assistance has two categories. Ohio Works First (OWF) is a monthly cash assistance program for families with minor children and an income below 185% of the Federal Poverty Level. OWF benefits totaled \$508,903 for 2008. The average number of recipients for OWF was 285, including children, parents, and other relatives caring for children. The second category of cash assistance, Disability Assistance (DA), is assistance for single individuals who have been declared disabled but are not yet

receiving Social Security. DA assistance for 2008 totaled \$72,314, with an average case load of 42.

Medicaid has several categories that range from medical coverage for children and pregnant women to Nursing home and Waiver care. There are 16 different categories of Medicaid. Each category has its own rules and financial eligibility requirements. The total amount of Medicaid benefits issued in 2008 was \$58,130,025. In 2008, the monthly average number of Ottawa County residents benefiting from this medical insurance program was 4,566.

Prevention-Retention-Contingency (PRC) allows for customized services to low income families with minor children. These services are designed to help families obtain and retain employment, and to help address emergency issues that might threaten the stability of the family. PRC services include job training, help with shelter and utility bills, gas cards for employed adults, transportation and other employment related services. The total PRC benefits issued in 2008 for the needs of county residents was \$521,357.

The total federal and state funded aid that directly benefited Ottawa County residents in 2008 was \$64,062,563. These funds were spent primarily in local grocers, doctor and medical, long term care, and other vendors and facilities in and around Ottawa County.

The Family, Adult and Children Service Unit provides a variety of services designated to ensure the safety and well being of children and elderly by promoting healthy family relationships, preserving the integrity of the family unit and promoting self-sufficiency. The unit provides services ranging from abuse/neglect investigations, voluntary protective services, protective supervision (ordered by the Court), substitute (foster) care and adoption to those children who are abused, neglected or dependent. Confidential complaints of child and/or elderly abuse or neglect are received in person, in writing or by phone. Information and referral services, subsidized child care, and outreach for pregnancy related and healthy child services are also handled by this unit.

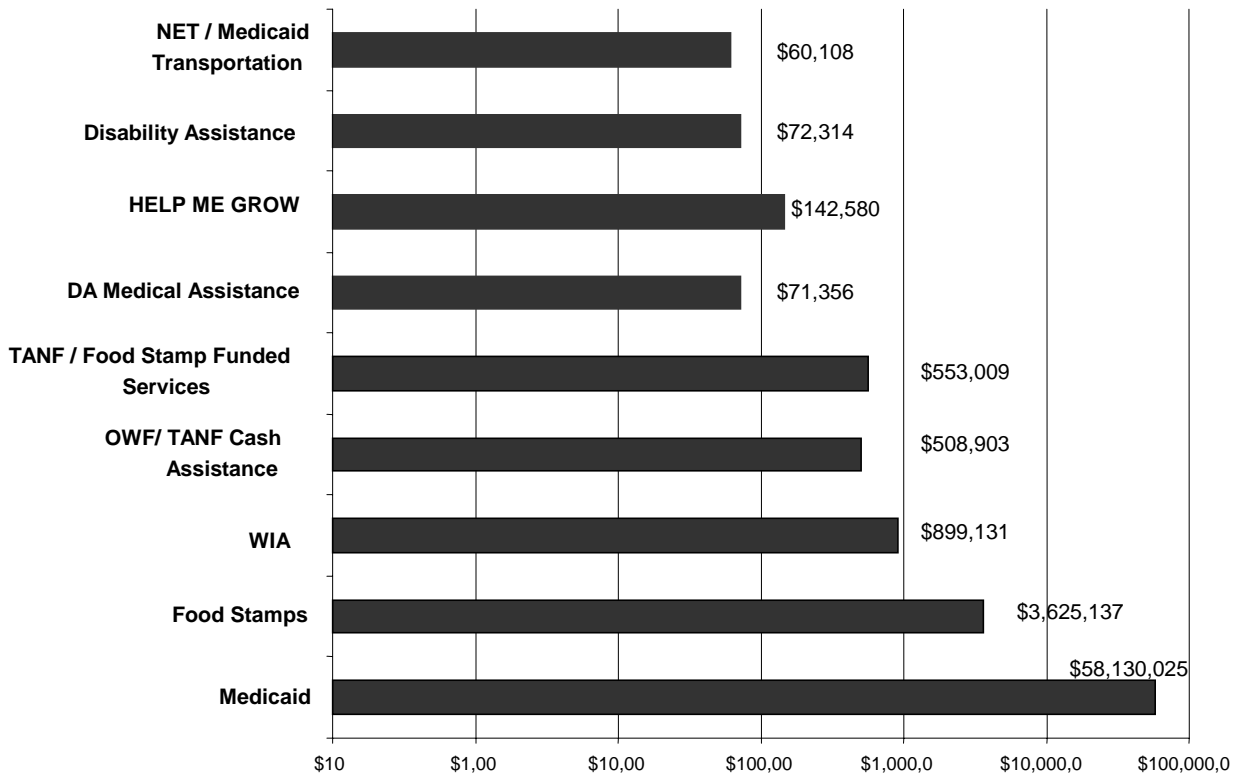
In 2008, the Family, Adult and Children Service Unit provided over \$1.5 million in subsidized child care, alternative living or foster care, and other family supportive services to a multitude of families in Ottawa County.

The Child Support Enforcement Agency (CSEA) provides numerous services including the establishment of paternity and child support orders as well as location services, enforcement and collection of child and spousal support orders. The CSEA provides services for individuals who have a child support case that was established in Ottawa County. It does so by working with businesses and other agencies in Ohio and around the world, in order to collect and distribute financial support for children. In 2008, the Ottawa County CSEA was responsible for an average of 2582 active cases per month and collected \$7,446,648 in child support payments. New to the Child Support program this year, was a requirement to order parents to provide either medical insurance coverage, or a cash equivalent to cover medical insurance.

Public Assistance Direct Aid to Community

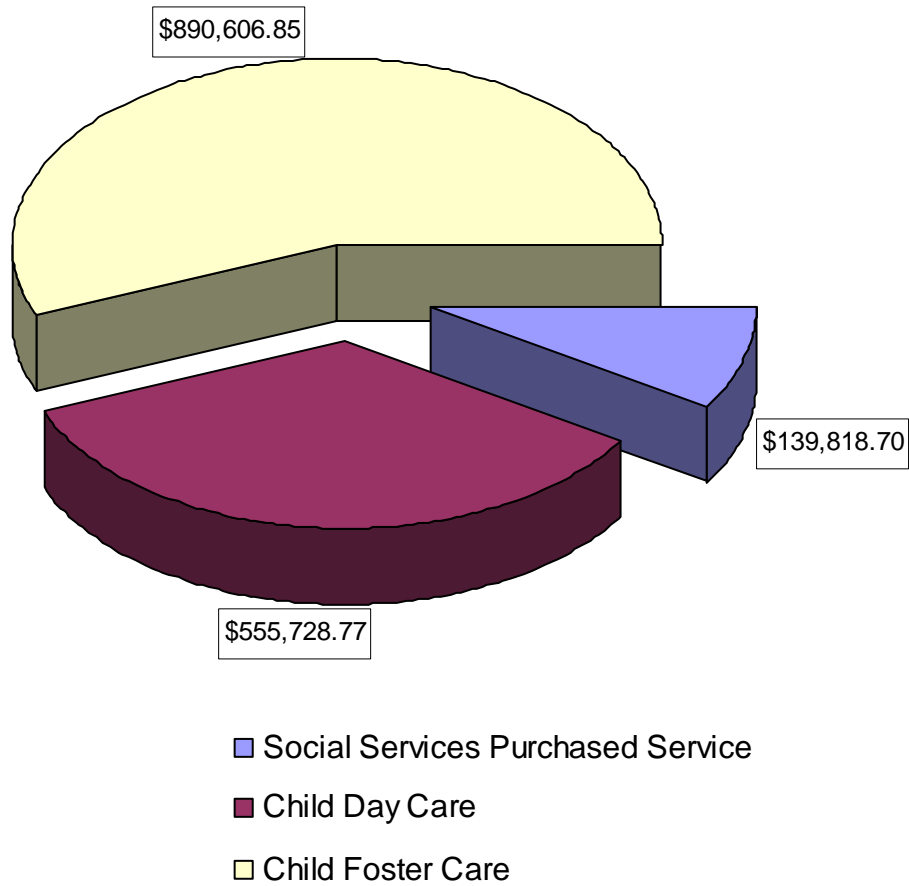
NET / Medicaid Transportation	\$ 60,108
Disability Assistance	\$ 72,314
Help Me Grow	\$ 142,580
DA Medical Assistance	\$ 71,356
TANF/ Food Stamp Funded Services	\$ 553,009
OWF/ TANF Cash Assistance	\$ 508,903
Workforce Investment Act	\$ 899,131
Food Stamps	\$ 3,625,137
Medicaid	\$58,130,025

Total	\$64,062,563
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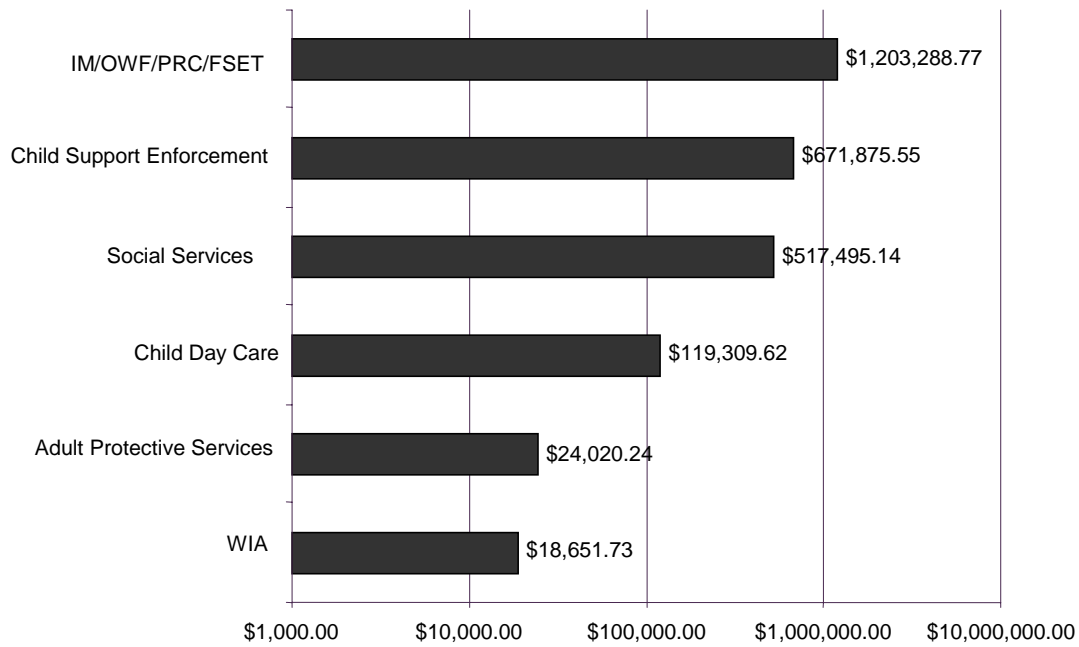
Direct Social Service Program Costs

Social Services Purchased Service	\$	139,818
Child Day Care	\$	555,728
Child Foster Care	\$	890,606
Total	\$	1,586,154



Administration

Workforce Investment Act	\$	18,651
Child Day Care	\$	119,309
Adult Protective Services	\$	24,020
Social Services	\$	517,495
Child Support Enforcement	\$	671,875
Income Maintenance/ OWF/ PRC / FSET	\$	1,203,288
Total	\$	2,554,641



REGIONAL PLANNING COMMISSION

Todd Bickley, Director

The Regional Planning Commission's primary function is the physical development of Ottawa County and the impact of that development on future generations. The Commission fields questions concerning subdivision/parcel splits, zoning requirements, flooding, and land use decisions from elected officials and the general public. This office is also responsible for rural address assignments.

The Ottawa Regional Planning Commission was created and is maintained through agreements with the Board of Commissioners, participating Boards of Township Trustees, and participating Municipal Councils. The financial support is based on a per capita basis for the townships and municipalities with the County Commissioners, outside grants, and fees making up the remainder. In 2008 \$20,987 was received from the townships and villages, \$119,282 from the Board of Ottawa County Commissioners and \$11,968 from grants and fees.

During 2008 the staff reviewed seven (7) requests for rezoning of property, five (5) requests for zoning text amendments to townships resolutions, and approved approximately one hundred thirty-one (131) acres of land for new residential house lots. In addition, zoning code revisions were also undertaken in numerous communities.

The staff also assisted local township and village officials in a variety of activities including the development of land use plans and grant applications, while providing advice on local zoning and subdivision issues on an individual basis. The Regional Planning Commission also sponsored a fair housing seminar and a landlord-tenant seminar.

The Commission was responsible for administering Ottawa County's Community Development Block Grant programs, participated in the economic development program, and served as prevailing wage coordinator for various County projects.

Continued participation in the Community Rating System, resulting in local flood insurance policies being reduced by five percent (5%), was assured through the staff's efforts.

OTTAWA COUNTY RIVERVIEW HEALTHCARE CAMPUS

Kendra M. German, Administrator
8180 W SR 163, Oak Harbor, OH 43449
419-898-2851

In 2008, Ottawa County Riverview Healthcare Campus continued to see successful operations, family, resident, and community relationships. A family satisfaction survey conducted by the Ohio Department of Aging, ranked Riverview the highest long-term care facility in Ottawa County. This honor was achieved with 96.9% of our families reporting satisfaction with the care at Riverview and 97.7% of our families that would recommend Riverview to their family and friends.

In December of 2008, Medicare unveiled their Five Star Rating System. Riverview attained an overall 3 out of 5 stars, scoring the facility the highest in Ottawa County. Riverview received this overall rating by scoring 4 out of 5 stars on Health Inspections, 4 out of 5 stars for Nursing Home Staffing Ratio, and 1 out of 5 stars for Quality Measures. This rating system is revised every quarter, and Riverview will continue to monitor these areas in hopes to increase our overall rating.

Riverview residents and staff also participated in many community events such as Senior Day at the Ottawa County Fair, Oak Harbor Apple Festival Parade, and Ottawa County Fall Senior Day at Camp Perry. The residents enjoyed hunting for Easter Eggs with their young family members during our Easter Egg Hunt. Our Annual Resident/Family Picnic, "Casino Nights" was a huge success with music by the Two Bow Ties and Casino Games. Over 700 children and their families visited Riverview for our annual Community Trick or Treat.

Along with these events, Riverview also hosted many community events that our residents enjoyed throughout 2008. Riverview remained the site of the Oak Harbor Harbor Lights Senior Center under the operation of Ottawa County Senior Resources. In May, we celebrated National Senior Health and Wellness Month with 300 Community Seniors who enjoyed a Health Fair, a visit from Mercy Hospital's Life Flight and the Ribbon Cutting for Riverwalk (the public walking trail located behind the facility paid through grants and private donations). For younger community members, Riverview hosted Story Hour during the summer months. Riverview held its first annual Grandparents Day, which was broadcast live on Channel 11's "Your Morning Saturday". In November, Riverview welcomed various local crafters and home businesses to our "Home For the Holidays" event so our residents and community could get an early start on their Christmas shopping while supporting local businesses.

In 2008, Riverview became the only Long Term Care Facility in Ottawa County to hold a contract with the Veteran's Affairs to provide services to our Veteran population. With this honor, Riverview took a special interest in showing our gratitude for the service these men and women gave to our country. In May, we held a special Veteran's service to recognize those Veterans residing at Riverview. On July 4th, the facility held a very

special ceremony recognizing 16 of our residents who served our country. Each Veteran was presented with a certificate as well as a plaque outside the door where they reside showing their service branch and also if he/she was a Purple Heart recipient or a POW. The facility held a third Veteran's event on Veteran's Days that not only recognized Veterans within our facility but also Veterans in the community. All of these events were greatly supported by the attendance of community members.

In 2008, Riverview continued to serve the needs of the community by welcoming 196 new admissions and successfully discharging 145 people back to the community. As well as these inpatient services, Riverview continuously served an average of 13 Outpatient Therapy clients weekly. Riverview continued to partner with Ottawa County Senior Resources to provide DayBreak, Ottawa County's only adult day services program, which served 15 individuals and families from the community in 2008.

Financially 2008 was another tight year. As the national trends continue to support Senior Living Communities and home based services, our census and private payor sources have continued to decline. The average census on a daily basis was 110. A majority of admissions in 2008 were residents here to receive rehab. The trend in rehabilitation clients has made our average length of stay 29 days. These residents often have increased clinical needs while reimbursement continues to flatten out. As the state and federal budgets continue to be in deficit, Medicaid and Medicare rates are in danger of decreasing.

For many years, the citizens of Ottawa County have supported Riverview's efforts through a levy, which supplemented resources for individuals requiring state assistance. However, in these difficult and uncertain economic times, the renewal of the current levy did not pass. Riverview is committed to continuing its mission for those who are in need of long-term care, rehabilitation, dementia care, and hospice services. However, in order to continue to provide a level of care which is consistent with our philosophy, it is necessary to consolidate Riverview's staffing resources as well as look at all expenditures and programs. Riverview will continue to challenge how it does business by monitoring expenses and will actively seek new areas of revenue through diversification of services. Although our expenses exceeded our revenue in 2008, our carryover balance of \$1.1 million was able to cover our cost.

	2007	2008
Total Revenue	\$10,157,911	\$10,117,311
Total Expenses	\$10,482,773	\$10,615,661
Net Income Operations	(\$324,861)	(\$498,350)

These numbers are based on accrual basis accounting: GAAP

The Ottawa County Riverview HealthCare Campus operates under The Board of County Commissioners.

SANITARY ENGINEERING

James K. Frey, P.E., P.S. Sanitary Engineer

The Ottawa County Sanitary Engineering Department provides safe and reliable water and wastewater services to Ottawa County residents. The Department's primary responsibility is to construct and manage County owned water and wastewater infrastructure located within Ottawa County. The Department operates and maintains the Danbury Township Wastewater Treatment System, the Portage/Catawba Island Wastewater Treatment System, and the Ottawa County Regional Water System.

The Ottawa County Sanitary Engineering Department is dedicated to the service of Ottawa County residents. The department is responsible for a total operating budget exceeding \$11 million and a capital improvement budget of nearly \$8 million in 2008. In addition to the normal day-to-day operational and administrative duties, the office and field staff continue to work diligently to fine tune operations of the Ottawa County Regional Water System. This system consists of approximately 182 miles of water mains and a newly expanded, 9 million gallons per day, EPA regulated water treatment plant. The \$3.7 million Regional Water Treatment Plant Expansion Project was completed in 2005 to meet the anticipated increase in demand for the county's public water supply.

The Sand Road water main was originally installed in 1934 during the WPA program. Over the years the cast iron pipe deteriorated to the point of being severely restricted and unreliable. The sandy soil in the area made repairs difficult with safety being a major concern. In 2007, the county began replacing the water main and completed installing 14,200 lineal feet of new 8" diameter high density polyethylene pipe in 2008. The \$1,571,756 project included \$401,142 in grant funds serving 239 dwellings.

Phase I of the Erie Township Sewer Project, which extended a low pressure sanitary sewer along Lake Shore Drive to Camp Perry at a cost of \$1,786,380, was completed in 2007. Phase II of the project serving the businesses of Fenner Dunlop, Nugix and Lake Erie Business Park was completed in 2008 at a cost of \$903,141. Construction consisted of 7,005 lineal feet of 8 inch low pressure sanitary sewer, 570 lineal feet of 8 and 12 inch gravity sewer, a pump station and 1,902 lineal feet of 8 and 12 inch water main. Phase III of the project includes the construction of 900 lineal feet of 8" diameter gravity sewer 2,460 lineal feet of low pressure sanitary sewer and a wastewater pump station to serve the Lake Erie Business Park and Ares, Inc. Construction will begin in 2009 and will be completed in approximately 9 months. The estimated cost is \$433,440.

The Regional Water Treatment Plant draws water from Lake Erie through a 30 inch diameter concrete pipe extending about 1,500 lineal feet into the lake. During the late fall or winter as the lake begins to freeze, ice begins to form around the intake structure. During this process, frazil ice forms inside the intake and pipe blocking the water flow. The restricted flow threatens the capacity of the water treatment plant and the water system as a whole. To alleviate this problem, an auxiliary intake was constructed in the Portage River just north of the raw water pump station. The total cost of the project was \$129,760.

The Department performed several major upgrades to the remote telemetry system that monitors the County's water and waste water systems. This telemetry system allows the operators to view import operating data at specific locations away from those sites. The cost of the upgrades was \$116,000.

Phases II and III of the Regional Water Ductile Iron Pipe corrosion mitigation project will be completed in 2008. The work consists of installing protective sacrificial anodes, test stations and bond fittings to protect the ductile iron pipe from corrosion. The total cost of both phases is a combined \$4,777,000.

The Department will continue to focus on maximizing the efficiency of its day to day operations as well as planning, designing, and constructing the priority projects the Board of County Commissioners has identified in the Ottawa County 5-Year Capital Improvement Plan.

OTTAWA COUNTY SENIOR RESOURCES

Dianne Martin-Mortensen, Executive Coordinator
8200 W. State Rt. 163, Oak Harbor, OH 43449
419-898-6459

In 2008, the Ottawa County Senior Resources Department continued to evolve as fiscal management for the department was officially assumed. Sara Toris joined the staff as Fiscal Clerk. Kim Sedlak continued her position as Senior Resources Clerk. In June of 2008, with the support of the Ottawa County Board of MRDD and the Ottawa County Board of Commissioners, the kitchen facilities at the old MRDD School were updated and now house the cooking facilities for the entire senior meal program. In September of 2008, Ottawa County Senior Resources also moved to its new home in the old MRDD School at 8200 W. State Route 163, Oak Harbor. The new space provided offices for administrative staff, a conference area and senior computer lab. The movement of the office provided the needed space to bring all administrative Senior Resources programming in one office with the *OPTIONS* for Independence program now functioning out of the same office. The Ottawa County Senior Advisory Committee, a committee made up of seniors from across the county, now meet the first Wednesday of **every other month** at 1:00 PM at the Ottawa County Senior Resources conference room. The Advisory Committee continues to offer support, feedback and input into the planning and implementation of Senior Programs in Ottawa County.

The Home Delivered Meals Program continued with another successful year. The program offered to homebound seniors over the age of 60, is based on a home assessment to determine final eligibility. These meals continued to be packaged and prepared through a contract with Innovations Services. In 2008, in cooperation with Ottawa County Transportation Agency (OCTA) the vans used to deliver meals became the Senior Resources fleet where six vehicles are now owned by Senior Resources. OCTA drivers continue to drive and deliver the meals as part of an ongoing contract between OCTA and Senior Resources. These meals, which also include a contract with *PASSPORT* services, were delivered to approximately 348 Ottawa County Seniors for a total of 58,648 meals in 2008.

In 2008, Senior Resources continued its partnership with Area Office on Aging of Northwest Ohio to maintain the *OPTIONS for Independence* Program. *OPTIONS for Independence* is available to anyone 60 years of age or older who is living in a home setting and needs assistance in order to remain safely at home. The Care Coordinator can provide information about service options in Ottawa County, help the families and client choose the services that are best for each unique situation, and then link seniors and their caregivers to these services. This year the program served over 99 clients making the total of 216 clients served since the program's inception in July 2006. The Ottawa County *OPTIONS* office is now co-located with the Senior Resources office at 8200 W. State Rt. 163, Oak Harbor, OH 43449.

The six senior sites, which include Elmore Golden Oldies Senior Center, Oak Harbor Harbor Lights Senior Center, Genoa Senior Center, Port Clinton Senior Center, Danbury Senior Center, and Put-in-Bay Senior Center, continue to offer nutrition, education programs, recreation, and socialization for Ottawa County Seniors. Five of the six sites continue to provide the Congregate Meal program, which is funded in part by the Area

Office on Aging of Northwest Ohio Congregate Grant Program. The suggested donation for congregate sites for 2008 continued at \$2.50 to anyone participating in the meal who is 60 years of age or older. The Sites continue to welcome anyone under the age of 60 for a meal cost of \$5.00. These centers served approximately 690 individuals and 13,731 hot meals in 2008.

DayBreak, Ottawa County's only Adult Day Services Program continued to provide services to individuals needing assistance in a variety of areas including recreational and social activities, and assistance with daily living activities. *DayBreak* offers a unique atmosphere where a team of qualified professionals help each participant live life to the fullest. Individuals participate in the comfort of a homelike atmosphere. Since opening its doors the *DayBreak* program has served 25 individuals. For 2008, 16 individuals were involved in the program. Five of these individuals received funding from Senior Resources to participate in the program. In addition, 2008 introduced *DayBreak* to the PASSPORT program, where 4 clients who participated in *DayBreak* received funding through PASSPORT services. Seven private pay clients also received *DayBreak* service. Senior Resources also provided funding to maintain the program at Riverview and paid a total of \$25,451 towards the maintenance, programming and client base for *DayBreak*.

Other 2008 Senior Resources Accomplishments

- March 2008 Senior Resources Fiscal Clerk was hired to assist in the financial management of Senior Resources. Sara Toris serves as front line for all financial aspects of Senior Resources administration.
- The Ottawa County Senior Centers continued a tradition started in 2006 as five successful "In Your Own Backyard" events were held. The five programs included Genoa's 2nd Annual All-American Senior Day, Elmore's Senior Party in the Park, Oak Harbor's On the Portage River, Put-in-Bay's 'A Day at the Bay' and Port Clinton's 1st Annual Chili Cook-off
- The Senior Activity Committee along with the staff of Senior Resources coordinated the following county wide activities: Spring Senior Day, Senior Day at the Ottawa County Fair, and Fall Senior Day which served a total of 797 meals to Ottawa County Seniors. The Activity committee was also involved in the promotion of such activities as Senior Game Day, Senior Day with the Mud Hens, Spring into Happiness Dance, Senior Picnic at Lakeview Park, and other programs.
- Assisted over 75 Ottawa County Seniors with one-on-one appointments to choose or update their Medicare Part D Provider.
- Aided the Area Office on Aging of Northwest Ohio in the distribution of vouchers for the Farmer's Market Coupon Program to eligible seniors across the county. In 2008, 1,279 coupons were distributed to Ottawa County Seniors.
- Senior Resources again supported the efforts of Ottawa County Transportation Agency with over 1236 senior trips in 2008.

- Senior Resources applied for the CDBG grant that supports the 60+ Clinic, a program for seniors 60 and older where by seniors can receive medical testing and consultation regarding health issues at no cost to the senior. In 2008 services were provided by Heritage Health Care Inc. Full services (one clinic per month per site) were provided to all senior center communities.
- Senior Resources continued to work with other community service agencies and the United Way to bring the ‘No Wrong Door’ concept to more agencies and organizations in Ottawa County.
- Senior Resources is the major source for the FILE OF LIFE, the mini-medical history that can be displayed on the refrigerator for easy access of medical information for emergency responders.
- Senior Resources in conjunction with the six senior centers offered many services in 2008 to our seniors across the county. These programs included: Homestead Exemption Tax, AARP Tax Services (where seniors can get help in completing taxes at no charge), and quarterly Nutrition-based programs at all senior sites sponsored by the OSU County Extension Office.

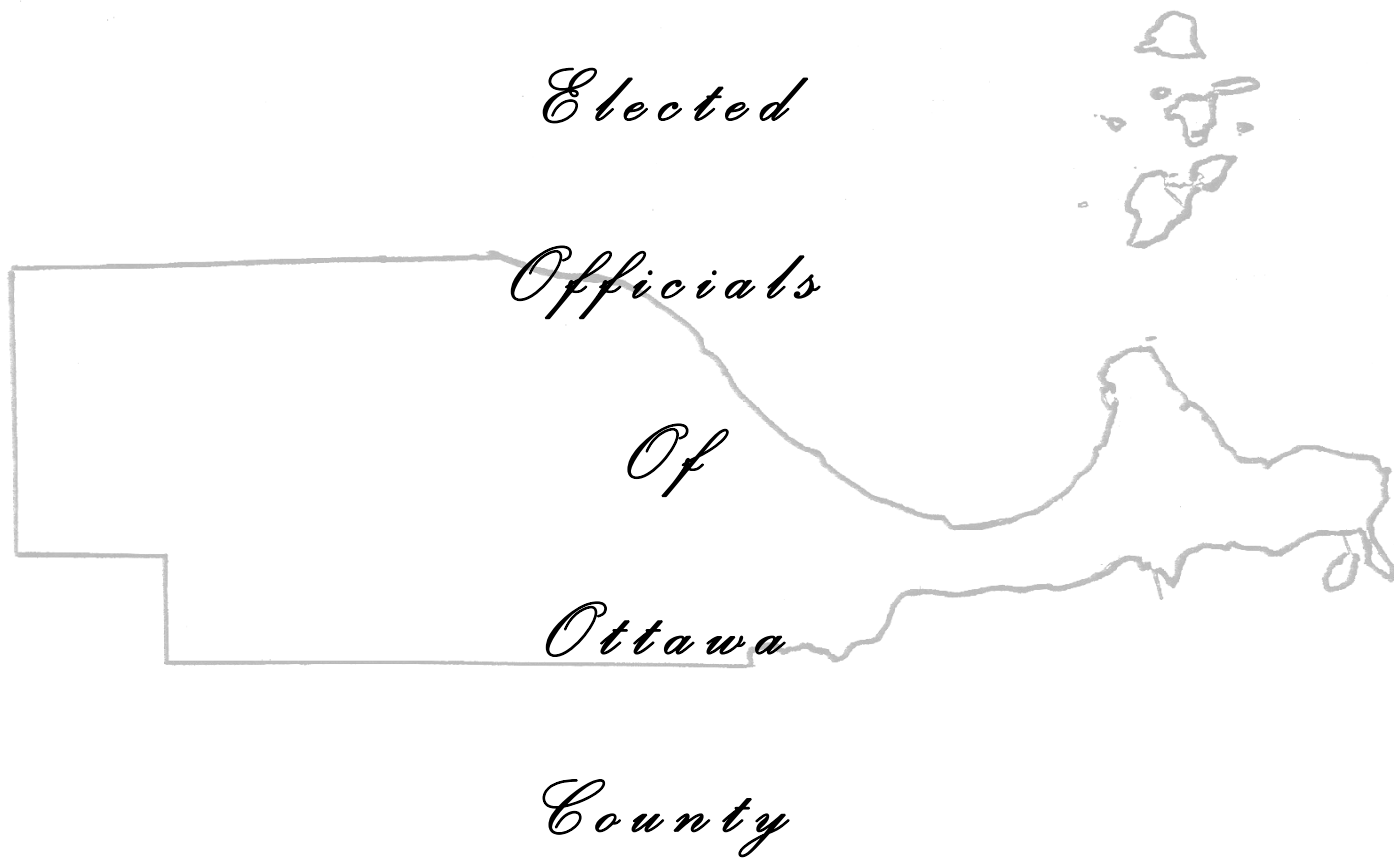
Source of 2008 Funds

❖ Senior Services Levy	\$471,983
❖ Other Receipts	\$298,302

Usage of 2008 Funds

❖ Home & Congregate Meals	\$381,762
❖ Alzheimer & Respite Care	\$25,451
❖ Home Care	\$16,967
❖ Senior Center Services	\$271,475
❖ Senior Facilities	\$50,902
❖ Operations	\$101,803

Ottawa County Senior Resources operates under the Board of County Commissioners.



AUDITOR
Jo Ellen Regal

The Auditor serves as the County's chief appraiser, chief fiscal officer and chief payroll officer. She prepares financial reports, acts as a payroll agent, and reviews and pays all County bills. Distribution of local government funds, real and personal property tax settlements to the local subdivisions are also the responsibility of the Auditor. As agent for the Ohio Department of Taxation, the Auditor processes and distributes estate tax payments. She also sells vendors' licenses, cigarette licenses and junkyard licenses. The Auditor is also secretary of the Budget Commission, Board of Revision and serves on the Records Commission.

Whenever property is sold, the deed is brought to the Auditor to convey official ownership before it is recorded. In 2008, the office processed 1,243 such conveyances. The County real estate conveyance tax totaled \$375,832.90 and the manufactured home conveyances were 275 and totaled \$7,259.50. The Current Agricultural Usage and the Agricultural Districting programs, with 2,936 and 1,430 parcels, respectively, are also administered by the Auditor's Office. There are approximately 3,900 signed up for the homestead exemption program.

The Auditor's office assessed approximately 37,000 parcels of real property with a taxable value of \$1,713,230,610. Special assessments for waterlines, sewers, ditches, etc., were collected on the real estate tax duplicate and distributed to all the appropriate subdivisions. The Auditor's office registered approximately 4,700 manufactured homes that pay a tax in lieu of real estate.

The Auditor's office also has a facsimile service in which real estate parcel information is faxed upon request. The office has a website to access real estate information. The address is www.ottawacountyauditor.org. The website also contains information about various programs available to the taxpayer and other duties performed in the office.

As agent for the County Dog and Kennel Fund, the Auditor sold 8,498 licenses and 220 kennel licenses in 2008.

In 2008, the consumer protection division of the Auditor's office inspected 291 scales, and 737 gas pumps for retail and wholesale use.

The Auditor's office GIS department is continuing to improve the county's mapping system. In 2006 the Auditor took advantage of a program offered by the state to have new maps created for the GIS department.

The Auditor is authorized to perform her duties under Section 319, 322, 323 and 5701-5743 of the Ohio Revised Code.

CLERK OF COURTS - LEGAL DEPARTMENT

Jennifer L. Wilkins

The Clerk of Court Legal Department maintains the records of the Common Pleas Court under numerous sections of the Ohio Revised Code and local rules of the Court, and serves as Clerk for the Sixth District Court of Appeals.

The following is a partial list of types of cases and other matters processed in 2008 by the Legal department.

Civil Cases Filed	729
Civil Cases Closed	701
Domestic Relations Cases Filed	236
Divorce/Dissolutions Granted	234
Civil/Domestic Violence Cases Filed	198
Criminal Cases Filed	160
Criminal Cases Closed	157
Outstanding Criminal Warrants	62
Sixth District Court of Appeals Cases	61
Appeals Cases Closed	22
Civil and Tax Judgement Liens Filed	882
Executions Filed	53
Notary Commissions Filed	145
Civil Petition to Supreme Court	7
Jury Panels	49
Jury Panels Appearing for Trial	10

Funds collected and disbursed by the Clerk of Courts during 2008 by the Legal department:

Appraiser Fees	\$ 23,600.00
Criminal Fines	\$ 4,142.32
Criminal Restitution	\$ 19,132.13
Computer Fees	\$ 16,060.00
Domestic Violence Fees	\$ 2,775.09
Garnishment Receipts Disbursed	\$208,701.69
Guardian Ad Litem Fees	\$ 45,387.78
Law Library Fees	\$ 1,000.00
Fees Paid to State of Ohio	\$ 26,228.04
Fees Paid to Ottawa County Sheriff	\$ 70,705.46
Paid to Ottawa County	\$399,295.78
Fees Paid to Bar Association	\$ 381.80
Costs Collected from Incarcerated Defendants	\$ 2,359.31

CLERK OF COURTS - TITLE DEPARTMENT

Jennifer L. Wilkins

The Auto Title Division of the Clerk of Courts issues Certificates of Title that are required for an automobile, trailer, manufactured home or watercraft. Voter registrations are also available through this office. Passport applications are also processed in the Title Department.

The following is a partial listing of activity within the Title Department in 2008:

Vehicle & Watercraft Titles	15,626
Replacement Titles	1,054
Salvage Titles	26
Salvage Replacement Titles	23
Liens Filed	3,469
Memorandum Titles	2,769
Affidavits	6,757
Number of Times Late Fees Charged	1,159
Duplicated Titles Issued	889
Number of Vehicle Inspections	1,801
Passport Applications Processed	638
Total Title Fees & Interest Paid to Ottawa County	\$158,448.23
Passport Fees Collected & Paid to Ottawa County	\$ 16,927.05
Fees Paid to State of Ohio	\$5,114,524.14

As of March 4, 2002, the State of Ohio implemented cross-county titling (SB59), which means that a resident of Ottawa County could purchase a vehicle or watercraft in another county and have it titled there. There were 6,086 titles processed by Ottawa County for other counties in 2008. There were 6,740 titles processed by other counties for Ottawa County in 2008 making a loss to Ottawa County in 2008 in the amount of \$16,278.50.

CORONER
Jerome A. McTague M.D., J.D.

The role of the Coroner in Ottawa County is focused on public safety through the evaluation of the cause and manner of all deaths that occur within the County. Typical cases that are always brought to the attention of the Coroner are criminal, violent, accidental, or suspicious deaths including homicides, suicides and sudden deaths of persons formerly thought to be in good health – notably persons less than two years of age. The Coroner must also be notified of **all** deaths of mentally retarded or developmentally delayed persons.

The Coroner is a licensed physician who must be available at all times, 24 hours per day throughout the year. It is the discretion of the Coroner to order an autopsy performed by a forensic pathologist or to order blood testing, radiographs, or other tests that may be helpful in determining the cause of death in a particular case.

For 2008 the following records are reported:

Accident	16
Homicide	0
Suicides	4
Natural Deaths	17
Undetermined	3

The Coroner may be reached immediately at all times through Ottawa County dispatch, 419-734-4404. For routine business questions and requests, please call 419-732-7372.

The Coroner is authorized to perform his duties under Chapter 313 of the Ohio Revised Code.

COURT OF COMMON PLEAS - GENERAL DIVISION

Paul C. Moon, Judge

Bruce Winters, Magistrate

Karen Slessman, Court Administrator

The Court of Common Pleas, General Division, handles felony criminal matters, domestic relations matters such as divorce, dissolution, modification of parental rights, visitation and child and spousal support enforcement and modifications; general civil matters of all kinds including those arising out of auto accidents, product liability claims, real estate transactions, professional malpractice, contract disputes, and administrative appeals in the area of workers' compensation, unemployment compensation and appeals from certain local government agencies.

The General Division Judge calls and supervises the Grand Jury. The function of the Grand Jury is to determine whether, based upon the evidence presented by the Prosecutor, probable cause exists to charge an accused with a criminal offense.

In the years 1996 through 1998, a Court Security Program was initiated and all Common Pleas Court functions were brought to the third floor. All persons are now required to pass through metal detecting screening devices. In addition, all persons entering the Courthouse may potentially be subjected to security screening. The security procedures have been implemented. A full time security deputy has been assigned to the court.

In addition, the Judge supervises the Adult Probation Department, appoints and supervises the Jury Commissioners, and appoints members to the Veterans Service Commission. The Judge also receives and approves applications for Notaries Public.

During 2008, 1,074 cases were filed with the Court. Of those, 715 were general civil, 147 were criminal and 212 were domestic relations. In the same year, the Court completed 1,183 cases while 574 remained pending. Of the cases completed in 2008, 745 were general civil, 140 were criminal, and 298 were domestic relations. Cases filed in calendar year 2008 was only increased by 5 cases from the previous year; however, the court concluded more cases than were filed. Foreclosure filings have decreased in 2008. Filings in 2007 were 385 where in 2008 total foreclosure cases filed was 275. The Court offers mediation services in all civil, domestic and foreclosure cases.

Ottawa County has joined with the Common Pleas Court of Erie, Huron, Ashland, Richland, Sandusky, Seneca, Wyandot and Crawford counties to form a Judicial Corrections Board, known as CROSSWAEH, to accept capital and operational state funding for the construction of a community based correctional facility to serve the nine county region. The facility is a minimum-security intensive treatment and training residential program for non-dangerous male offenders, and opened October 1st of 1999. The present facility, located in Tiffin, Ohio, has a 50-bed capacity for men. A much needed 30-bed unit for women was opened in April 2007.

ADULT PROBATION

Walter J. Bahnsen Jr., Chief Adult Probation Officer

The Adult Probation Department staff consists of one (1) Chief Probation Officer, one (1) full time Probation Officer, (1) one part-time Probation Officer (21 hours per week), and one (1) full-time Administrative Assistant. The department also is assisted by an officer, employed by the Adult Parole Authority, who works part-time writing pre-sentence reports.

The officers conduct Pre-Sentence investigations and supervise all persons ordered on community control or entering the Intervention in Lieu of Conviction program. The officers supervise all Work-Release, Community Services or Electronic Monitoring cases ordered by the Court.

The officers conduct urinalysis drug test, monitor counseling referrals and link probationers with needed community services. Officers also conduct DNA testing on all persons who are placed on community control.

This office provides all initial appearance, arraignment and bond paperwork in all criminal cases. This office also prepared penalty information sheets and prepares indigency application forms for defendants who request court appointed counsel.

This office maintains a liaison with all area law-enforcement agencies and provides active probation listing documents to the agencies, intended to enhance the supervision of probationers. The office also prepared a supervised offender notification for each probationer. This information is entered by the Ottawa County Sheriff's Office into the Law Enforcement Automated Data System. This provides, to any law enforcement officer making a query on this person, information as to their probation status and conditions of probation.

In 2008

- 182 Criminal cases were processed through this office requiring the make-up of case files, computer entries and related paperwork.
- 60 Criminal cases referred for Pre-Sentence or Intervention in Lieu that resulted in cases needing Probation Officer supervision.
- The active supervision case load was 152.
- 76 cases were terminated.
- 21 probation violations were filed.

Officers also serve as Court bailiffs when needed. This office is responsible for the preparation of reports for judicial releases, transitional control, expungements, and in general provides the Court with information requested as it applies to criminal cases and defendants.

Adult Probation operates under the direction of the Common Pleas Court.

COURT OF COMMON PLEAS
Probate and Juvenile Court Divisions
Kathleen L. Giesler, Judge

Probate Court

Probate Court of Ottawa County accepts filings for decedent's estate, minor and incompetent guardianships, conservatorships, testamentary trusts, adoptions, mental illness, minor settlement claims, and wrongful death actions. Probate Court also issues marriage licenses, delayed registration and correction of births, and legal name changes.

As of January 1, 2008 a total of 523 cases were pending action from the previous year in Probate Court. During 2008, 414 new cases were filed, 401 were closed, leaving a balance of 536 pending cases. These statistics include applications for all the categories listed in the previous paragraph. The court also issued 280 marriage licenses in 2008.

The Probate Court Judge also appoints members to the Board of Mental Retardation and Developmental Disabilities, the county park district board, and agents for the Humane Society of the county.

The Probate Court Judge is authorized to perform her duties under Section 2101.24 of the Ohio Revised Code.

Juvenile Court

The Juvenile Court hears matters concerning individuals under the age of 18 who are involved in cases of delinquency, unruliness, traffic offenses, abuse, neglect, and dependency. This Court also hears custody and paternity cases and misdemeanor cases charging adults with contributing to the delinquency of or endangering children.

On January 1, 2008, the Juvenile Court had 272 cases pending on its docket. There were 987 new cases filed, and 406 cases were transferred in from other courts or reactivated. A total of 1,399 cases were terminated during the year, leaving a balance of 266 cases pending on December 31, 2008.

The Juvenile Court Probation Department supervises juveniles placed on probation by the Court and runs the intensive Supervision Program, Electronic Monitoring Program, tutoring program, and the community service program. Last year 97 youths performed 3,477.50 hours of community service.

The court offers a truancy mediation program to increase school attendance of youth, there were 176 referrals for mediation from January through December 2008. The Mental Health & Recovery Board of Erie and Ottawa Counties is providing a Mental Health Clinician for the court to assess the mental health or substance use needs of individuals in the juvenile justice system. The treatment recommendations assist the Judge with the necessary information when ordering of consequences at disposition. The Clinician performed on youth and their caregivers 158 Diagnostics Assessment from January through December 2008.

New this year: The Court has received a grant from the Supreme Court of Ohio to implement and administer a Family Dependency Treatment Court. This Specialized Docket is designed for parents who have lost or are at risk for losing their child(ren) due to an alcohol, drug or mental health issue. The program began in 2008 and enrolled 6 female clients.

The Court partners with local agencies to provide services beyond the scope of the court's ability including: the Alternative Learning Education Center (ALEC), Student Achievement Program (SAP), Erie/Ottawa County CASA, Sandusky County Juvenile Detention Center, B-C-S School's Acorn Alley, PC School's Champions, OSS Recycling and Litter Prevention and area counseling and treatment agencies.

The Juvenile Court Judge is authorized to perform her duties as outlined in, but not limited to,
Section 2151.23 of the Ohio Revised Code.

ENGINEER

David A. Brunkhorst, P.E., R.S.

The Engineer has the responsibility of maintaining highways, bridges, culverts, and traffic control signs in a safe and proper manner. The Engineer is also required to maintain survey records.

Under the ditch maintenance program, the County Engineer, in conjunction with the Ottawa Soil and Water Conservation District, is responsible for more than 120.004 of ditches.

The Engineer is a member of the Ottawa Regional Planning Commission and serves as an engineering advisor to each of the 12 townships for the 307.47 miles of township roads.

The responsibility, of the 160.41 miles of county roads, the 110 bridges in the county and townships system rests upon the County Engineer. Inspections are performed on these bridges annually.

Revenue generated during 2008 totaled \$6,647,494 with a beginning balance of \$3,065,556 providing total revenue in the amount of \$9,713,050. Expenditures totaled \$7,620,640.

Source of 2008 Funds

➤ Motor Vehicle License Fees	\$ 1,815,409
➤ Gasoline Tax	\$ 2,415,819
➤ Traffic Fines and Receipts	\$ 24,898
➤ Reimbursements	\$ 2,035,460
➤ Miscellaneous (Refunds, etc.)	\$ 349,527
➤ Permit Fees	\$ 5,500
➤ Subdivision Fees	\$ 881
➤ County General Fund	\$ 14,545

Usage of 2008 Funds

➤ Labor and Fringe Benefits	\$ 1,791,557
➤ Road Material and Contracts	\$ 4,872,997
➤ Bridge Materials and Contracts	\$ 731,775
➤ Equipment	\$ 75,491
➤ Repair, Supplies, Building & Grounds, Training	\$ 143,087
➤ Township Assistance	\$ 5,733

The Engineer is authorized to perform his duties under Chapter 315 of the Ohio Revised Code.

THE OTTAWA COUNTY MUNICIPAL COURT

Frederick C. Hany II, Judge

The Ottawa County Municipal Court is located at 1860 East Perry Street, Port Clinton, Ohio. The Honorable Frederick C. Hany II currently serves as the Judge and has served in this capacity since 1991.

The Ottawa County Municipal Court has jurisdiction within all of Ottawa County that encompasses one city, seven villages and twelve townships. The Court handles all traffic and criminal misdemeanors committed within the limits of Ottawa County and as well felony cases to determine whether probable cause exists to bind an accused over to the Court of Common Pleas. The Ottawa County Municipal Court also hears civil cases where the amount claimed by any party, or the appraised value of their personal property sought to be recovered, does not exceed fifteen thousand dollars; for example, any proceeding based on a contract, personal injury, sale of personal property, landlord-tenant matters, garnishment and attachment proceedings.

Judge Hany has the authority and discretion to perform marriage ceremonies, take acknowledgement of deeds and administer oaths.

All misdemeanor cases are heard by the Judge. However, if the violation has a fine in excess of \$1,000.00 or a possible jail term, the accused is entitled to have his case heard by a jury of eight citizens.

Judge Hany also oversees the duties of the Court's Probation Department. The Probation Department administers the Court's security program, diversion program, work release program, community service work program, and the pre-sentence investigation program.

The Clerk of the Municipal Court is appointed by the Judge and is responsible for processing all cases including those processed by its Traffic Violations Bureau. These duties include issuing subpoenas; accounting for all fines, bonds and costs; and reporting necessary traffic information to the Bureau of Motor Vehicles.

In 2008, the Court administered 9,977 new cases and performed 15 wedding ceremonies. Of the 9,977 new cases, 5,226 were traffic cases, 2,642 were criminal cases, 1,158 were civil cases, 534 were small claims cases and 417 were garnishment cases and bank aid cases. Also in 2008, the Court received over 1.6 million dollars from cases it administered. In accordance with Ohio law, these monies are disbursed to the designated departments and agencies at the local, county and state levels.

During his tenure, Judge Hany has created numerous innovative and effective programs that have resulted in a more efficient administration of justice for the citizens of Ottawa County. He created and established the Ottawa County Municipal Court Mediation Program. This Mediation Program is a voluntary and private process by which an impartial court appointed Mediator facilitates an "out-of-court" settlement and resolution of a disagreement between the disputing parties. The mediation program is provided as a free service to the public.

Judge Hany also established the night court session, which remains a viable alternative for the working citizens of Ottawa County.

Judge Hany has instituted the “Probation Department Ride-Along” program, with local law enforcement officers, which allows the Court’s Probation Officers to supervise court defendants more efficiently.

Judge Hany has also established as a pilot program, an educational internship for high school students interested in pursuing a career in law.

He recently instituted a computer video link with the Ottawa County jail for the purpose of conducting hearings thus saving taxpayer’s dollars by not having prisoners transported.

In January of 2008, the implementation of the Benchmark Program fulfilled a long-term goal of Judge Hany in addressing the mental health needs and drug/alcohol addictions existing in our County. When mental illness and/or drug/alcohol behavior are the basis of criminal activity, this program should help defendants improve their lives and further the long-term protection of the public.

PROSECUTING ATTORNEY

Mark E. Mulligan



The Prosecuting Attorney is an elected official with a four-year term. The Prosecuting Attorney's authority encompasses felony prosecution in the Common Pleas Court, misdemeanor and traffic prosecutions in the Municipal Court, juvenile prosecution in Juvenile Court, and civil responsibilities for the county. In addition, Prosecutor Mulligan must deal with the media, manage staff, and possess an up-to-date understanding of the latest technology, along with having a thorough understanding of all aspects of law. The diversity of the duties makes the position one of the most interesting and demanding in the public sector. The Prosecutor has a staff of three full-time attorneys, four legal assistants, one victim advocate and two Drug Task Force investigators who help facilitate the duties of the office. The support staff specialists are experts, through education and experience, in the following areas:

- ▶ Crisis intervention and victim advocacy
- ▶ Law office and law library management
- ▶ Grand jury practice and indictment preparation
- ▶ Criminal procedure and criminal discovery compliance
- ▶ Juvenile law and juvenile and misdemeanor complaint preparation
- ▶ Governmental finance
- ▶ Tax foreclosure
- ▶ Regulatory compliance

The Prosecutor's authority and responsibility spans several areas:



Prosecution of felony and misdemeanor crimes and traffic violations in both the Ottawa County Court of Common Pleas and Ottawa County Municipal Court;



Juvenile prosecution in Ottawa County Juvenile Court;



Oversight of the Ottawa County Drug Task Force, an agency consisting of three full-time police officers, as well as assistance from police departments throughout the county. The Task Force conducts investigations into drug trafficking in the county. Its agents also speak to civic groups, teachers, administrators, and coaches, giving valuable information about drug abuse and its early warning signs;



Support for law enforcement through discretionary funds; this money is used to provide police training, fund undercover drug buys, purchase metal detectors for schools, buy gun locks for the citizens of the county, and tire spikes for police departments, among other things;



Victim advocacy programs; Prosecutor Mulligan established a victim/witness assistance program that is funded through a state grant. This program provides attention, counseling, and information to victims of and witnesses to crime, as well as providing help to victims who are applying for restitution of their losses due to crime;



Provides legal services and representation to the county; this legal counsel includes advice and representation to over 50 Ottawa County agencies, including fire departments, townships, libraries, schools, and county officials. These organizations and clients receive services in matters of:

- ▶ Contracting and bidding
- ▶ Zoning and nuisance abatement
- ▶ Purchase and sale of property
- ▶ Collection of debts and taxes due the government
- ▶ Administrative law
- ▶ Government regulation
- ▶ Litigation
- ▶ Taxation
- ▶ Law enforcement training
- ▶ Relationships between governmental entities
- ▶ County budgets
- ▶ Tax foreclosures

Along with his other duties, Prosecutor Mulligan speaks to many civic organizations, to citizens at various public events, and to students in local schools. Prosecutor Mulligan and his staff are always willing and eager to hear about citizens' ideas for innovative, efficient or equitable solutions to the public's problems. Please email your suggestions to prosecutor@co.ottawa.oh.us.

RECORDER
Virginia M. Park

The County Recorder creates a permanent file of all county land documents and indexes them for easy access in the future. Deeds, plats, mortgages, condominium drawings and leases - along with various liens and military service discharges - are among these vital documents. Copies of documents are filed electronically and two sets of microfilm are produced; one is stored off-site for security purposes.

In 2008 the Recorder collected **\$244,245.90** for the Ottawa County Treasury. These fees were for recording documents and related services. In addition, fees were collected for the State of Ohio under the 2003 law requiring that most Recorder's fees be DOUBLED for the benefit of the Ohio Housing Trust Fund. Receipts from this increase were \$203,942.95 in five months of 2003, \$401,672.55 in 2004, \$347,918.10 in 2005, \$324,616.60 in 2006, \$269,726.65 in 2007 and \$233,233.85 in 2008 for a total of **\$1,781,110.70** collected in Ottawa County for the Ohio Housing Trust Fund.

IN 2008, **9,336** DOCUMENTS WERE RECORDED BY THE OTTAWA COUNTY RECORDER:

● Deeds	2936	● Plats	28	● Misc. Documents	11
● Mortgages	5637	● Partnerships	5	● Powers of Attorney	127
● Leases	81	● Liens	500	● Military Discharges	11

* ***The value of mortgages written on Ottawa County real estate in 2008 was \$2,226,683,051.00.***

In 2008 the number of documents recorded decreased by approximately 15.4% from 11,047 in 2007 to 9,336 in 2008. The reduction in numbers of documents is an indicator of the slowing national economy and, in particular, of the turndown in housing markets nationwide. Because of the reduced volume of work, the Recorder's staff has taken on additional tasks for the county. Foremost among them is doing substantial amounts of microfilming work for other county departments and offices.

The Recorder's Office is a repository for Internal Revenue Service liens and for county land records pertaining to the Department of the Interior, the Department of Housing and Urban Development, the Department of Natural Resources, the Department of Defense and the U.S. Army Corps of Engineers. In addition, the Bureau of Workers Compensation, the Bureau of Employment Services, the Auditor of State, the Department of Health and the Department of Transportation also utilize the Recorder's services to put their documents on the record so that private citizens and all interested parties may have immediate access to them.

UNDER OHIO LAW ALL RECORDINGS AND FILINGS IN THE RECORDER'S OFFICE MUST BE KEPT OPEN FOR PUBLIC INSPECTION DURING REGULAR BUSINESS HOURS. DOCUMENTS ON FILE IN THE RECORDER'S OFFICE ARE GENERALLY CONSIDERED TO BE PUBLIC RECORDS; ALL PERSONS HAVE ACCESS TO THE INFORMATION CONTAINED THEREIN AND MAY OBTAIN COPIES UPON REQUEST. (See ORC Sec 317.42(A)).

The Recorder is authorized to perform her duties under various sections of the Ohio Revised Code.



OTTAWA COUNTY SHERIFF'S OFFICE
 Sheriff Robert L. Bratton



2008 YEAR-END REMARKS

The Ottawa County Sheriff's Office is comprised of 61 sworn deputies. As a result of their outstanding performance, we maintain the high level of professional service to our citizens and visitors of Ottawa County.

These 61 deputies serve in various Divisions, but it is through a joint working relationship that we are able to provide the excellent service and response to our citizens. These Divisions include Communications, the Uniform Road Division, Corrections, and an assortment of special entities that assist not only our residents but at times are called upon to assist other communities.

The most important service we provide to our citizens and visitors to keep them informed is our web site, www.ottawacountysheriff.org. There you will find all pertinent information including the following:

- Current criminal activity updates.
- Statistical information contained in the monthly reports.
- Updates on all support service Divisions.
- Information on sexual predators.
- Various other County links for locating further information.
- Policies and procedures that may affect citizens and visitors.

We provide a monthly report that can also be found on the web site. It provides the most current information on the activities of the Ottawa County Sheriff's Office and is updated on a regular basis.

In 2008 our personnel continued their outstanding professional duties in response to the needs of our citizens. I thank them for their commitment to County law enforcement.

Communications Division	419-734-4404
Corrections Division	419-734-6828
Records Bureau	419-734-6823
Civil Division	419-734-6824
Sheriff Robert L. Bratton	419-734-6877
Chief Deputy Randy R. Riedmaier	419-734-6826
Captain Stephen J. Levorchick	419-734-6827

* * *

The Sheriff is authorized to perform his duties under Chapter 311 of the Ohio Revised Code.

TREASURER
Robert J. Hille

The Treasurer is the Fiscal Manager of the County and oversees the receipt of funds for the County. The main responsibility includes the collection of taxes for the schools, municipalities, townships and villages within the County. The Treasurer is also the Chief Investment Officer and serves on the following boards: Investment Advisory Board, Board of Revision and the Budget Commission. The Treasurer is authorized to perform his duties under sections 321 and 323 of the Ohio Revised Code.

The County Treasurer is responsible for the collection of the following taxes: Real Property, Personal Property, Manufactured Homes, Estate & Special Assessments.

Ottawa County is comprised of Twenty-Seven tax districts that the Treasurer must efficiently collect monies for in a timely manner. The tax districts operate from the tax dollars collected. The following table represents the major tax dollars collected over the past two years. The Personal Property Tax is declining due to the State mandated change to the Commercial Activity Tax. The Personal Property Tax will be gradually eliminated over the next few years.

	<u>2008</u>	<u>2007</u>
Real Property	\$ 60,753,000	\$ 61,642,000
Personal Property	\$ 1,686,000	\$ 3,370,000
Mobile Home	\$ 573,000	\$ 623,000

In addition, the County Treasurer receives all monies collected by various other county departments. Daily financial statements of these deposits are prepared and submitted to the County Auditor. Monthly financial statements must be prepared and balanced with the County Auditor. The daily and monthly statements are subject to annual review by the State Auditor. The County Treasurer redeems all warrants (checks) issued by the County Auditor.

Investments are made with the undisbursed funds for the county and those investments earn additional money for the general fund. The investments are fully collateralized while maintaining sufficient liquidity to meet the County's anticipated cash flow requirements. The investment income for 2008 was \$1,754,000 vs. \$2,633,000 in 2007. The Treasurer serves on the Investment Advisory Board with two of the County Commissioners. That board sets the Investment Policy for the County and helps to guide the investments in accordance with the Ohio Revised Code.

The Treasurer serves on the Budget Commission with the County Auditor and the County Prosecutor, which reviews budgets submitted by the local subdivisions. The Treasurer also serves on the Board of Revision with the County Auditor and a County Commissioner. The Board of Revision reviews complaints filed against property owners regarding their property values.

The Treasurer is required to accumulate twelve (12) hours of continuing education each year in accordance with the State Treasurer and State Auditor's office.

The Treasurer is authorized to perform his duties under Sections 321 and 323 of the Ohio Revised Code.

Independent

Ottawa County



Agencies

And

Agencies



Related To

Ottawa County

BOARD OF ELECTIONS
JoAnn B. Friar, Director
Carol Ann Hill, Deputy Director

Current board members are Chairman Carol W. Pennington, Terry A. Lowe, Linda S. Apling and Harold R Clagg. The board presently employs the Director, Deputy Director, and two clerks. For each countywide election, it hires 200 poll workers and 8 to 20 election-night helpers. In 2008, it hired temporary, part-time office helpers who worked over 1500 hours for the Presidential Primary and General elections.

The Board of Elections is responsible for ensuring fair, accurate, and timely elections at primary, general, and special elections. These responsibilities include the assurance that adequate supplies of ballots and absentee voter materials are available for elections and that provisions are made for candidates to declare their candidacy based on the time frame established by the Ohio Revised Code. The office also receives petitions for nominations and issues, checks signatures and addresses for validity, and monitors campaign expenses to ensure compliance with the law.

The year 2008 was another year of change. Monette Garn retired as Deputy Director, and Carol Ann Hill was hired to take her place. Many laws and procedures were changed, and the number of absentee voters increased with each election.

In 2008, the Board of Elections conducted two elections: the Presidential Primary Election on March 4, and the Presidential General Election on November 4. In addition to federal, state, and county candidate races, voters also considered 5 state and 16 local issues during the election year.

The total voter registration for the county is just over 30,000. Ottawa County had a 77% turnout for the 2008 Presidential General Election.

The Board of Elections is completely computerized which includes the digitalization of signatures. This allows the board to efficiently print its own precinct rosters and posting lists for elections as well as to supply lists and labels to candidates and the public at a nominal cost. The Ottawa County office is linked to the Secretary of State and the other 87 Ohio counties through the Internet.

The Board of Elections maintains a website which answers many questions about registration, elections, absentee voting, elected officials, election dates and filing deadlines, and election results. Just go to www.co.ottawa.oh.us and click on Board of Elections.

Residents of Ottawa County can register to vote at any Bureau of Motor Vehicles, public library or the Board of Elections' office. In order to keep the most up-to-date voter records and to save voters' time and confusion at the polls, it is still imperative that voters change their addresses with the Board of Elections as soon as possible after moving.

The Board of Elections operates under the direction of a four-member board and the Secretary of State.

OTTAWA COUNTY BOARD OF MRDD

Timothy Bish, Superintendent

Board Philosophy

- ❖ We have and will continue to contribute to a rich and supportive community that supports the best quality of life.
- ❖ We believe that all people have the right to self-determination and support from others. They have a social responsibility to take informed risk and make decisions.
- ❖ Our community has many services to offer and we should avail those services to citizens with disabilities.
- ❖ We believe the use of natural supports (family and friends) and public acceptance of citizens with disabilities is important to their success in the community.
- ❖ We believe public dollars are to be used for supports, needed to support individuals in the community, when other funding and natural supports have been exhausted.
- ❖ We will embrace change as a positive opportunity.
- ❖ Seeing the gifts which every person brings reflects our belief that all people have abilities and talents that can be expressed through participation in their community.
- ❖ We believe that we can develop and enhance supports that will bring people with mental retardation and developmental disabilities into the mainstream on our community's life.

Mission

To ensure availability of supports to eligible citizens with developmental disabilities in gaining inclusion in their community. Further, to assist individuals and their families in achieving a life that they establish for themselves

Vision

Individual citizens with disabilities will enhance their quality of life, the quality of the community, and the lives of others while working toward their dreams.

Ottawa County Board's Individual Team Missions

Ottawa County Board of MRDD

The mission of the Board is to set policy and budgets that meet the standards of the community through strategic planning.

Superintendent

The mission of the Superintendent is to be responsible to the Board for the operations of the Board; to advise the Board on Board Policy and Budgets; to hire staff to assist the Superintendent with administering the operations of the organization; and conform to Accreditation Standards that will meet the organizations Mission and Vision.

Quality Improvement Team (Management Team)

The mission of the QI Team is to recommend to the Superintendent improvements to meet or exceed the expectations of the community based on recommendations of data collected and analyzed by the Quality Assurance Team. The QI team members will supervise team functions and act in place of the Superintendent when he/she is not available.

Quality Assurance Team

The Quality Assurance team collects and analyses data to ensure that teams meet current standards of quality supports. QA makes recommendations based on data collection, needed improvements and actions to the QI team.

Business Team

The mission of the Business Team is to assist the Superintendent to acquire, allocate resources (manage contracts and budgets), and to provide administrative business support to include facility maintenance, data storage, personnel functions, communication, etc..

Service and Support Administration Team

The mission of the SSA and SSAA Team is to assist individuals in the construction and administration of an individual support plan based on a needs assessment that will maximize that individual's quality of life in the community. This is accomplished through the determination of eligibility, assessment, ISP (Individual Support Plan) construction, ongoing monitoring of supports, and budgeting of assets/resources to meet real consistent and intended outcomes. Secondly, they inform and train individual/families the rules established for the allocation of public funds and the role of the Board.

MUI Investigation Team

The mission of the MUI Investigation team is to provide credible information on possible Health and Safety issues. Through investigation, reporting, and trend analysis, recommendations are made to the Superintendent for actions that should be taken to address Health and Safety issues.

Early Intervention Team

The mission of the EI team is to provide a system of services through direct service coordination, therapy cost assistance, and developmental therapy (with an early intervention specialist) for children up to the age of three that meet the needs of the family in enhancing their child's development. They inform parents of many support options through the Individual Family Service Plan (IFSP), and working with the "Help Me Grow" system to identify, enhance, and maximize intervention supports.

Senior/Wellness

The mission of the Senior/Wellness Team is to provide activities to those individuals that have been identified as needing typical senior day activities other than vocational endeavors. Wellness provides social and recreational day activities on a limited basis.

Sheltered Workshop (Riverview Industries Contract)

The purpose of the Sheltered Workshop is to provide adult individuals vocational day activities in a sheltered environment. It also provides limited community employment and employment enclaves in community settings.

Residential Program

The purpose of the Residential Program is to provide services and supports to individuals so that they may live in a community setting of their choice through the Supported Living and Waiver programs. In addition, affordable housing options are available through a contract with Ottawa Residential Services, Inc.

2008 Management Goals

- ❖ Be able to serve eligible school age children and adults through a number of supports in the community to include respite, recreational, after hour and summer camp programs.
- ❖ Have in place a joint plan with education to support eligible school children in their educational settings and transitions.
- ❖ Improve and Support the Family Support Services Program, Seniors Programming, Early Intervention Services, and individuals that choose to be in a setting other than vocational at current 2007 levels.
- ❖ Develop an array of incentives or programs to provider agencies to encourage the attraction of new providers and to retain compassionate qualified staff.
- ❖ Have an ongoing program to address emergency situations for families in crisis.
- ❖ Have our organization's philosophy from program-centered approach, where programs were offered and people fit into them, to a self-determination approach, where individuals and their families sit with us and determine how we might secure the supports they need.
- ❖ Have the capacity to continue system redesign to meet future changes in a way not to jeopardize our mission and vision.
- ❖ Have a organization which will reflect these values for those we serve:
 - Autonomy and self-determination through informed choice
 - Community presence and participation
 - Continuous personal growth toward their dreams
 - Increased independence, productivity and economic self-sufficiency
 - Opportunity to develop social relationships and friendships

NORTH POINT EDUCATIONAL SERVICE CENTER

William B. Lally, Superintendent

Kent R. Watkins, Executive Director of Ottawa County Operations

Erie-Huron-Ottawa Educational Service Center changed its name to North Point Educational Service Center effective July 1, 2008. The Educational Service Center (E.S.C.) extends to each member school the services, advice, and leadership needed to provide opportunities for each student to learn and grow to the best of his or her ability in knowledge, skills, and attitudes required for responsible citizenship, lifelong employability, and personal fulfillment. School Districts serviced by the Ottawa County Operations include, Benton-Carroll-Salem Local, Clyde-Green Springs Exempted Village, Danbury Local, Genoa Area Local, Lakota Local, Port Clinton City, Put-in-Bay Local, Middle Bass Local and North Bass Local. Oregon City School District began services with North Point E.S.C. in September, 2008.

The merged North Point E.S.C. maintains talented and gifted services, special needs services (including early childhood education, cognitive disabilities, multiple disabilities, emotionally disturbed, aide/interpreter, occupational therapy, physical therapy, psychological, speech, work study), curriculum/instruction services, guidance, technical support, and attendance officer services.

The E.S.C. operates two sites as well as programs in various buildings throughout Ottawa County as well as in Oregon City, Lakota Local, and Woodmore Local. The Central Office for Ottawa County is at the Genoa site, 310 Main Street. The Executive Director can be contacted here as well as support personnel. Home Schooling applications as well as teacher and educational assistant license applications are processed at the Genoa Site for Benton-Carroll-Salem, Danbury, Genoa Area, Put-in-Bay, Woodmore, and Lakota Locals, Substitute teacher pre-employment materials and lists for Benton-Carroll-Salem Local, Danbury Local, Put-in-Bay, and Port Clinton city Schools are coordinated at the Genoa Site.

W.S.O.S. Headstart continues operation of a preschool program at this location. The Ottawa County Health District conducts (by appointment only) a Satellite Immunization Clinic (S.I.C.) which is held the second Wednesday of even months (i.e. Feb., April, June, etc). The Ottawa County Juvenile Probation Department provides counseling for juvenile offenders by scheduled appointments at the Genoa site. The Alternative Learning Education Center (A.L.E.C.) continues its program that provides an alternative for suspension and expulsion of students countywide and a step-down program for the Department of Youth Services. The A.L.E.C. program is funded via the participating school districts and the Juvenile Court of Ottawa County.

In conjunction with the Ottawa County Juvenile Court, North Point E.S.C. began a Student Achievement Program the summer of 2005 which continues through the 08-09 school year. Students are court placed and are monitored as they continue schooling via a Virtual Learning Academy website. Their placement in the S.A.P. includes counseling and career exploration/guidance services. Three special needs classrooms continue operating at the Genoa Site.

Special projects for all school districts in Ottawa County and coordinated through the E.S.C. include: Conservation Day, Ottawa County Safety and Prevention Training, Ottawa County Spelling Bee, Top Ten Banquet, Earl Johnson Scholar Awards, Franklin B. Walter Award, Nine-to-Five Breakfast, Five-County Invitational Art Show, Ottawa County Fair Air Exhibit, Bus Driver Inservice, Pupil Activity Validation Clinic, Ottawa County Track Meet, Child Abuse Inservice, Administrative Retreat, and Bus Driver continuing education.

The Early Childhood Center (E.C.C.), 8200 W. SR 163, Oak Harbor, operates with three preschool classes. North Point coordinates additional preschool classroom in Clyde-Green Springs Exempted village, Lakota Local and Oregon City Schools.

ERIE OTTAWA REGIONAL AIRPORT

Carl R. Keller Airfield
Jack Stables, Director

The Erie Ottawa Regional Airport nestled in the heart of vacationland, serves both Erie and Ottawa Counties. Its 5,600 and 4,000 foot crossing runways make it popular with private aircraft, air freight carriers and all sizes of business jets. Historically, over five thousand passengers enplane from our gates annually. While many of these are vacationers headed for Cedar Point and the Erie Islands, people also find our airport to be a convenient location from which to conduct business in both Erie and Ottawa Counties.

Occupying nearly 500 acres, the airport provides convenient access to State Route 2. Both the 5,646-foot east-west and 4,001 foot north-south runways are serviced by parallel taxiways leading to over 130,000 square feet of hard-surfaced ramp area. Fuel sales income from 60,000 square feet of corporate and private hangar space and 200 hard surface automobile parking spaces partially support airport operations. Over 4.8 miles of lighted runways and taxiways, an automatic weather observation system (AWOS), a non-directional beacon (NDB), along with both global positioning system (GPS) and VOR approach systems make Erie Ottawa a truly all weather, 24 hour airport. It is the largest airport between Cleveland and Detroit. Offering both 100 low-lead and Jet-A aviation fuels allows us to accommodate the fuel needs of virtually any aircraft.

In 2008 the widening to 100 ft and the 646 ft extension was completed on the 9/27 main runway giving that runway an ultimate length of 5,646 ft. New lighting was also installed. The total project cost was slightly over 3.3 million dollars and was funded at 95% by the FAA. The 5% local match was funded by both Erie and Ottawa Counties.

2008 - TOTAL EXPENSES \$313,094.00

TOTAL AREA ECONOMIC IMPACT = 2.5 million

TOTAL JOBS= 34

TOTAL PAYROLL = \$915,000

(Direct and Indirect Payroll and Expenditure.

Source: Ohio Department of Transportation, Division of Aviation)

Erie-Ottawa Regional Airport
Carl R. Keller Airfield
PCW
3255 East State Road
Port Clinton OH 43452
Voice : (419) 734-6297
Fax : (419) 734-5926
www.info@portclintonairport.com
or use link at www.co.ottawa.oh.us

HEALTH DEPARTMENT

Nancy C. Osborn, R.N., M.P.A., Health Commissioner
James "Sandy" McLean, M.D., Medical Director

The primary mission of the Ottawa County Health Department is to prevent disease and disability, prolong life, and promote health and individual efficiency.

Nursing Division – Sandra Walton, R.N., M.S.N., Director

Programs	Activities	Clinics	Activities
Home Health Care	9,184	Immunizations	3,008
School Nursing Services	158	WIC	2,894
Homemaker Services	38	Family Planning	699
Passport Services	170	TB Skin Testing	516
Public Health:	1,588	Healthchek	93
Help Me Grow, Early Intervention, Newborn Visits, Bureau for Children with Medical Handicaps, Communicable Disease and Others		Jail Sick Call	1,498
		Sexually Transmitted Disease	60

Environmental Health Division – Scott M. Young, R.S., Director

Programs	Activities	Programs	Activities
Private Sewage Disposal Systems	739	Nuisance Investigations	189
Private Water Systems	215	Water & Sewage Investigation	171
Food Service/F.E./Vending	1,826	Davis-Besse Monitoring	173
Manufactured Home Parks	143	School Sanitation	31
Swimming Pools & Bathing Places	482	Rabies Control	94
Recreation Parks	229	Tattoo/Body Piercing	5
Marinas	303		

Vital Statistics

Certified copies of records of Ottawa County Births and Deaths from December 20, 1908 to the present are available at the Health Department.

Births – Certified Copies Issued	630	Deaths – Certified Copies Issued	1,680
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Total Health Department Incoming Phone Calls 22,184

The Health Department operates under the Board of Health and Section 3709 of the Ohio Revised Code.



JOINT SOLID WASTE MANAGEMENT DISTRICT

Tim Wasserman, Director
Amy Drummer, Assistant Director
Jamie Coleman, Community Outreach Specialist
Jim Darr, Recycling Specialist
Brad Schwan, Education Specialist
Andria Marquis, Education Specialist
Jennifer Sherman, Education Specialist

The Ottawa-Sandusky-Seneca Joint Solid Waste Management District's mission is to ensure quality waste stream management for its residents and to foster long-term positive solid waste habits including reducing, reusing and buying recycled products.

The District was created on March 24, 1989 by a joint resolution of the three boards of County Commissioners, under Ohio's HB 592, the first comprehensive solid waste management law passed in the state. Hosting two private sector landfills, District revenues are generated from a portion of landfill tipping fees.

Recent budget cuts to ODNR's Division of Recycling and Litter Prevention created a need to reorganize the structure of the Ottawa-Sandusky-Seneca Solid Waste District and the Recycling and Litter Prevention programs in the three counties.

Effective January 1st, 2006, the Recycling & Litter Prevention programs from Ottawa, Sandusky, and Seneca counties consolidated with the OSS Joint Solid Waste District. The District will be directing the efforts for all of the recycling and solid waste programs in these three counties. For more information you may call the District office 1-888-850-7224 or visit the District's website: www.recycleoss.org.

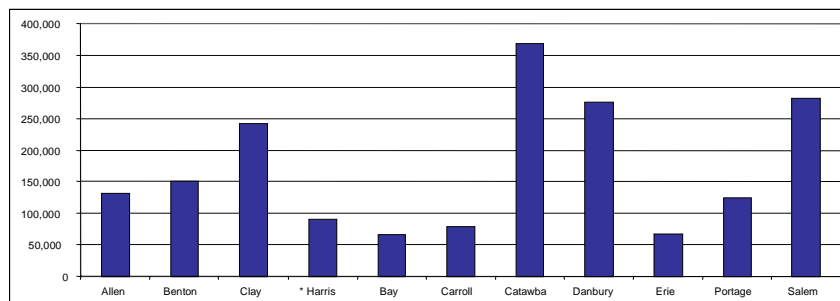
Township Recycling Stats for '08 - AMOUNTS IN POUNDS

* Harris Township operates 2 Saturday's per month.



Allen – 131,350 lbs.
Benton – 149,960 lbs.
Clay – 241,750 lbs.
Harris – 90,685 lbs.
Bay – 65,860 lbs.
Carroll – 78,770 lbs.

Catawba – 368,340 lbs.
Danbury – 275,560 lbs.
Erie – 67,500 lbs.
Portage – 124,180 lbs.
Salem – 281,580 lbs.
Port Clinton – 284,310 lbs.



TOTAL – 2,159,845 pounds of material recycled!

The Solid Waste Management District operates under the direction of the County Commissioners of Ottawa, Sandusky and Seneca County.

LAW LIBRARY

Gary Kohli,
Attorney-at-Law, Law Librarian
Stasia Chrapkiewicz,
Assistant Law Librarian

The primary mission of the library is to provide for the informational needs of the Court and local Government. Although the Library is a private library, the Board of Trustees has extended access to the public as a matter of community service. Ohio Law requires each county to provide a law library for county judges and elected officials.

A six member Board of Trustees determines policy matters and general governance, while the Law Librarian is responsible for daily administration. The County provides the facility, but fine monies from the Courts fund all operating expenses, staff, books and supplies.

The Law Library collection includes statutes for the United States and Ohio. Case reports cover all 50 state's appellate courts and courts of last resorts, as well as all three levels of federal courts. In addition to standard legal practice materials, with an emphasis on matters governed by Ohio law, the Library also has computers with research tools as well as online access to Westlaw, and Child Support.

The growth of legal materials, particularly case law, is such that law libraries double their size in slightly under 10 years. The Board of Trustees and Librarian have committed to using new technologies in data storage and retrieval and new developments in legal publishing to control the size of the library without sacrificing needed information.



The Law Library operates under Section 3375.48 Et DEQ. of the Ohio Revised Code.

OHIO STATE UNIVERSITY EXTENSION
Marcia Jess, County Extension Director

OSU Extension- Empowerment Through Education

Ohio State University Extension, Ottawa County is an outreach arm of The Ohio State University. We bring the knowledge of the university to your door. We fulfill the land-grant university mission by interpreting knowledge and research developed by the Ohio Agricultural Research and Development Center (OARDC), Ohio State University (OSU), other land-grant universities and the United States Department of Agriculture (USDA). We teach how to use this scientifically based information to solve problems in the areas of **Agriculture and Natural Resources, Community Development, Family and Consumer Sciences and 4-H/Youth Development**. Information is shared through direct programming and phone consultation, web site and on-line technology, newsletters, mass media, and satellite programs. Funding for OSU Extension is a partnership involving County Commissioners, State of Ohio, the United States Department of Agriculture and special projects and grant funding.

Our Mission: Engaging people to strengthen their lives and communities through research-based educational programming.

2008 Selected Extension Statistics:

699	Traditional 4-H members
39	Traditional 4-H clubs
126	Adult volunteer leaders
75	Youth volunteer leaders
226	Youth attending 4-H sponsored camps and activities
1,413	Children involved in 4-H In-school programs
130	Children involved in 4-H After-school programs
117	Family Nutrition Program sessions taught
1,213	Family Nutrition Program participants
56	Family and Consumer Sciences sessions taught
110	Phone consultations related to Family and Consumer Sciences
150	Phone consultations related to Agriculture, Home & Garden or Natural Resources
15	Master Gardner volunteers
54	Licensed pesticide applicators trained

Our Staff:

Marcia Jess, Co. Extension Director & Extension Educator, FCS	jess.1@osu.edu
Kathy Booher, Extension Educator, 4-H/Youth Development	booher.9@osu.edu
Mark Koenig, Extension Educator, Ag/Natural Resources	koenig.55@osu.edu
Darling Mensing, Program Assistant, Family Nutrition Program	mensing.6@osu.edu
Becca Maenle, Program Assistant, 4-H/Youth Development	maenle.7@osu.edu
Sandy Wharton, Office Associate	wharton.3@osu.edu
Ann David, Office Assistant	david.27@osu.edu

Located at: Ottawa County Agricultural Complex,
240 W. Lake St. Unit C, Oak Harbor, Ohio 43449
Telephone: 419-898-3631 or toll free in Ottawa County 1-800-322-4159
Fax: 419-898-3232
Websites: <http://extension.osu.edu> & <http://ottawa.osu.edu>

OTTAWA COUNTY IMPROVEMENT CORPORATION

Jamie N. Beier Grant, Director

The Ottawa County Improvement Corporation (OCIC) serves as the lead economic development agency by advancing, encouraging, and promoting the industrial, economic, commercial, and civic development of Ottawa County. These efforts in 2008 created an environment in Ottawa County where existing businesses were able to continue to compete and grow in the worldwide marketplace while efforts continued to attract new companies to the area.

In May, the OCIC broke ground on a new speculative building in the Lake Winds Industrial Park. Financed in part with significant grant funds and low interest loan from the State of Ohio, the 50,000 square foot spec building was designed to enhance business attraction and expansion prospects and as an alternative to many of the existing older industrial buildings. Prior to the building's completion, OCIC began working with a local company looking to expand its existing operations. Transfer of the building will occur in 2009 with at least ten additional job opportunities resulting from its acquisition.

The month of July saw two significant developments occur in the industrial sector. On July 14th, Brush Wellman broke ground on a new facility at its Elmore site. The "Pebble Plant", estimated to cost about \$90 million, will provide the Department of Defense a reliable domestic source of pure beryllium pebbles used in their defense activities. Resulting in at least twenty-five new job opportunities, the company anticipates project completion in 2009.

July 22nd was the date of the ribbon cutting for the new Fenner Dunlop expansion. This 70,000 square foot addition, costing about \$42 million, will enable the company to produce a ninety-six inch conveyor belt, used primarily in the mining industries. Fifty-five new job opportunities will result from the plant expansion, a welcome addition for County workers.

A fire in December of 2007 destroyed Ray & Jetts café in Genoa, Ohio. Through the efforts of the OCIC, about \$265,000 of low interest loans were obtained to assist in the reconstruction of the restaurant. Groundbreaking for the facility was in early August and the restaurant was open to the public in late November. A ribbon cutting ceremony will occur in early January of 2009.

The County's first Joint Economic Development District (JEDD) was discussed for land in the area of the Ohio Turnpike exit in the Elmore Area. The JEDD will require the political subdivision in Ottawa and Sandusky counties to work cooperatively towards the development of job creating activities, both commercial and industrial, that will benefit all of the involved communities. This process will continue in 2009.

A final initiative of the OCIC in November of 2008 was the preparation and submission of a grant application in the amount of \$200,000 to the U.S. Environmental Protection Agency, on behalf of the Ottawa County Commissioners. The grant will provide funds to local communities that can be used to conduct Phase I & II environmental assessments on properties proposed for future economic development activities. A decision from the U.S. EPA is expected in mid-2009.

OTTAWA COUNTY TRANSPORTATION AGENCY [OCTA]

Bill Lowe, Director
Jack Cupp, Jr., Operations Manager
1-419-732-RIDE (7433)
1-888-898-RIDE

Our Mission: OCTA provides quality, accessible, cost effective, and safe public transportation for Ottawa County.

The Ottawa County Transportation Agency operates with a seven-member transit board appointed by the County Commissioners. In 2008 the Board Chair was Gerald Arnold, Richard Celek was Vice-Chair and members were Stephanie Kowal, Diane Schimming, Bob Eickel, Joseph Majce and Jennifer Kirby.

OCTA is Ottawa County's general public transit system that provides demand-response, curb-to-curb, advanced reservation, shared ride service to anyone in the county who wants transportation for any reason. OCTA has vehicles operating from 6:00 a.m. to 8:00 p.m. six days per week and from 6:00 a.m. to 6:00 p.m. on Sunday. Our office hours are 8:00 a.m. to 5:00 p.m. Monday through Friday.

OCTA accepts reservations during the hours of 7:00 a.m. to 3:00 p.m. Monday through Thursday and 7:00 a.m. to 2:00 p.m. on Friday. Fares are reasonable and discounted fares are offered to senior citizens and those with eligible disabilities.

Along with providing general public service, OCTA contracts with the Ottawa County Department of Job and Family Services, the Northwest Ohio Area Office on Aging, Ottawa County Senior Resources, and the Ottawa County Board of MRDD to provide transportation and home delivered meals for their constituency.

OCTA maintains its own vehicles in its maintenance shop and also provides contract maintenance for other county offices as requested.

OCTA is funded by the Federal Transit Administration, Ohio Department of Transportation, agency contracts, sold maintenance, advertising, donations and passenger fares.

2008 Accomplishments

- OCTA and Ottawa County Senior Resources partnered to provide 58,648 home delivered meals to eligible seniors throughout Ottawa County.
- OCTA provided 88,471 passenger trips in 2008.
- OCTA logged a total 669,560 service miles and 30,199 total service hours in 2008.

Ohio Department of Transportation, Office of Transit Statewide Public Transit Index

The ODOT, Office of Transit uses a Public Transit Index to measure the performance of public transportation systems in Ohio against statewide goals. This index is shown below and demonstrates OCTA's performance:

PUBLIC TRANSIT INDEX

	Statewide Goal	OCTA 2005	OCTA 2006	OCTA 2007	OCTA 2008
		Cumulative	Cumulative	Cumulative	Cumulative
Infrastructure					
Vehicles beyond useful life	Less Than 20%	21%	45%	23%	27%
Safety					
Fatalities per one hundred million passengers	0.488	0	0	0	0
Accidents per 100,00 miles	0.5	0	0.000005	0.000005	0.00001
Reliability					
Road Calls per 100,000 miles	Less Than 5	2.506	0.00004	0.000055	0.000045
Service Effectiveness					
Trips per hour	3	3.1	3.27	3.36	3.43
Cost Effectiveness					
Cost per trip	\$20.00	\$14.04	\$17.16	\$18.59	\$18.65
Operating Recovery	20%	13.31%	67.39%	62.72%	55.52%
Cost Efficiency					
Cost per mile	\$1.75	\$1.99	\$2.53	\$2.86	\$2.94

OTTAWA COUNTY VISITORS BUREAU

Larry Fletcher, Executive Director

2008 SUMMARY OF ACTIVITIES & ACCOMPLISHMENTS

Major Goal Accomplished. The Ottawa County Visitors Bureau began 2008 with an action plan focused on addressing some financial challenges dating back several years. Our primary goal was to develop and implement procedures that would allow us to increase the amount of our budget dedicated to marketing efforts while continuing to operate out of the Lake Erie Islands Regional Welcome Center. I am pleased to report that this goal was accomplished and we finished up the year with a balanced budget and a very powerful 2009 marketing plan.

Lodging Tax Changes. Balancing our budget was possible in part because of changes to the county lodging tax.

- **Administrator.** We worked with the Ottawa County Auditor to hire a part-time employee whose sole task is to ensure accurate and equitable collection of lodging taxes. This was necessary to effectively manage the collections of nearly 200 lodging tax registrants in our county. The Lodging Tax Administrator's efforts helped the county bring in additional revenue and also aided the Visitors Bureau in maintaining accurate listings of our county's lodging inventory.
- **Percentage Increased.** A mid-2008 amendment to the Ottawa County Lodging Tax Code of Regulations concerning the percentage of county lodging tax that goes to fund the Visitors Bureau went into effect at the beginning of 2009. These actions will significantly increase the percentage of the county lodging tax funding the Visitors Bureau. The majority of these additional dollars has been budgeted toward our marketing efforts.

Erie County Partnership. We are entering the third year of our partnership with the Erie County Visitors & Convention Bureau. The relationship continues to strengthen in all ways as does our brand for the region, *Lake Erie Shores & Islands*. In 2008 we again produced one printed travel planner for the region, and we introduced our new combined website, ShoresandIslands.com. Although we remain two separate organizations with unique budgets and boards of trustees, tourism industry businesses see us as one group of people working collaboratively to attract as many people as we can to our part of Ohio. And to our visitors we are one organization with two Welcome Centers staffed with friendly travel counselors knowledgeable about the entire *Lake Erie Shores & Islands* region.

Additional Partnerships. Other partnerships key to helping us achieve our goals include all six Ottawa County Chambers of Commerce, along with the following state and regional organizations: Ohio Division of Travel & Tourism, Ohio Travel Association, Ohio Hotel & Lodging Association, Ohio Association of Convention & Visitors Bureaus, Ohio Sea Grant, Ohio Wine Producers Association, Lake Erie Coastal Ohio, Ohio Lake Erie Commission, Lake Erie Charter Boat Association, Outdoor Writers of Ohio, Lake Erie Firelands Tourist Council, American Bus Association, and Midwest Tourism Association.

On behalf of the board and staff of the Ottawa County Visitors Bureau, I wish to thank each and every one of our partners and the entire community for their support in 2008. I welcome comments and suggestions and look forward to another year of promoting the region's exciting tourism destinations.

Following are other key activities and Visitors Bureau accomplishments for 2008.

- Completed all tasks required to receive approval from the Visitors Bureau Executive Board, USDA, First National Bank, the Auditor of State, and the Ottawa County Commissioners to move to biennial audits instead of full annual audits beginning with the 2008/2009 period. Previously we had been in a five year contract with an escalating fee structure. This move should save the bureau several thousand dollars annually.
- The Visitors Bureau successfully completed all requirements to become a Service Excellence Experience certified business. We will participate in continuing education classes this year in order to retain our certification.
- Participated in a business leader roundtable session with Senator Sherrod Brown during which the bureau had an opportunity to provide a short commentary on the value of the tourism industry to our area.
- Participated in eight trade shows and distributed over 6000 Lake Erie Shores & Islands Travel Planners along with hundreds of brochures for individual tourism business partners. Several thousand additional Travel Planners were sent to a literature distribution company that attended seven shows on behalf of the bureau.
- Designed new Group Tour guide featuring photos and information for the “motorcoach friendly” destinations in the region. Also updated our Meeting & Event, Education & Performance Venue, and Fishing sales sheets.
- The 2008 marketing efforts were coordinated by Cleveland-based Melamed Riley Advertising. Their integrated campaign was designed to tell potential visitors that "a trip to the shore is closer than they think". This message was sent via radio, cinema advertising, on-line ads, billboards, and print to target markets including Columbus, Cincinnati, Dayton, Cleveland, Pittsburgh, Toledo, and Windsor. In addition to this were several regional magazine buys and a public relations component. This marketing plan was the most extensive effort this county had ever experienced.
- Working in conjunction with Hart Billboard and our Erie County partners, all the former “Vacationland” billboard maps that are placed in the two-county area were replaced with new graphics bearing the Lake Erie Shores & Islands logos. More than 50 maps are in place with more scheduled to be installed in 2009.
- Several new marketing pieces were created by the bureau to promote the region to various audiences. Those produced were a new Group Tour Profile, Group Tour Slide Show, Education & Performance Venue Sheet, Fishing Fact Sheet, driving tour itineraries, and a special brochure for the Fish Ohio event.
- Through our relationship with the Erie County Visitors Bureau, Ottawa County is benefiting from a meeting/event salesperson now working to promote the meeting and special event venues in the two-county area.
- A comprehensive Guest Reference Guide was created to provide the answers to most every question a guest to the area could ask. Both the Ottawa County guide and the Erie County guide were copied onto CDs for distribution to tourism partners in the region.

- The county received significant media exposure in 2008 and tracked 160 different print and electronic media sources that covered county tourism related issues at least once during the year. Many are large regional and national sources as well as media from other countries. In addition there were several hundred blog entries tracked that mentioned travel to our area.
- We had wireless internet installed in the Welcome Center and created signs to let visitors know they could access the internet in the building or on the grounds. We also set up a computer terminal to allow free internet access to visitors without their own computers.
- The bureau assisted the city of Port Clinton in the management of three Walleye Tournaments in April; two associated with FLW and one for MWC. These tournaments brought in over 500 anglers some of whom stayed in the area for 15 or more days fishing in all three tournaments. Bureau staff also provided assistance at a three-day Michigan Walleye Trail tournament in June.
- In collaboration with a committee comprised of staff from the Erie County Visitors Bureau, Magee Marsh, Ottawa National Wildlife Refuge, Black Swamp Bird Observatory and others produced the annual Wing Watch birding event in mid-April. The event held this year in Huron brought together over one hundred bird watching enthusiasts for seminars, bird walks and other activities.
- The Ohio Society of Association Executives which held their 2008 annual conference at Kalahari in early August and the Visitors Bureau assisted in presenting a night at Put-in-Bay. 160 meeting planners and businesses that provide service to these planners attended the event and received information about the many meeting venues on the island. A follow-up mailing went to the entire OSAE membership with our meeting and event venue information. The bureau also assisted in organizing a pre-conference tour that took attendees to various destinations in the region.
- Working in conjunction with the Ohio Wine Producers and representatives from several of the region's wineries, the bureau assisted efforts to begin a new program to market all the area's wineries collaboratively under the name: Lake Erie Shores & Islands Wine Trail.
- More than 20 motorcoach groups representing over 600 guests were brought to Ottawa County over the year through bureau efforts. Many other groups visited the region as a result of Erie County Bureau marketing efforts. Bureau staff has also assisted in getting our destinations listed in group travel planners that will be used to plan 2009 trips.
- In conjunction with the Ohio Division of Travel & Tourism, the Visitors Bureau purchased data on the Economic Impact of Tourism in Ottawa County for 2007. This data showed that total visitor spending in Ottawa County for 2007 was \$282.7 million with total full-time equivalent employment of 3,080.
- Visitors Bureau staff members began serving on a committee working to promote the region's Culinary & Cultural offerings. One of the main goals of this project is to drive business to the county's traditionally slower travel times of the year.
- The Welcome Center Partnership programs of both the Ottawa and Erie County Visitors Bureaus were modified to be consistent with each other. Goals of this effort are to provide more efficient and cost effective marketing opportunities for the region's tourism related businesses, and in the process increase the number of partners that utilize the bureau's services.

- Fish Ohio 2008 held in collaboration with the Ohio Division of Wildlife attracted over 150 guests in July including Governor Strickland, Lieutenant Governor Fisher, Congressman Latta, Representative Redfern, Senator Wagoner, the Director of the Ohio Division of Travel & Tourism, The Director of the Ohio Hotel & Lodging Association, Director of ODNR, Chief of the Division of Wildlife, our county commissioners, and other elected officials.
- The Visitors Bureau hosted a reception and dinner for the Ohio Division of Wildlife / Ducks Unlimited Annual Partnership Hunt. 80 guests including the Chief of the Division of Wildlife, Deputy Director of the ODNR, the national President of Ducks Unlimited, and numerous out-of-state guests attended.
- Lake Erie Shores & Islands won two awards at the Ohio Travel Association's annual fall conference. There was an Award of Achievement for one of our radio commercials and a Ruby Award, their highest honor, for the on-line banner ads.
- Bureau staff assisted with other community events and activities including: Lakeside Daisy Day, Port Clinton Walleye Festival, Port Clinton Walleye Drop, Port Clinton Arts Council Appetite for the Arts, Great Lakes Commission Life on Lake Erie Photo Contest, Marblehead Lighthouse Tour Volunteers, S.E.E. Committee, OCIC Experience Ottawa County Put-in-Bay excursion, Main Street Port Clinton, Lake Erie Wing Watch, Lake Erie Coastal Ohio Board, and Ohio Sea Grant Advisory Board. Staff member Duane Myers received Main Street Port Clinton's Volunteer of the Year award at their annual meeting in November.

KEY STATISTICS: JAN – DEC 2008

<u>ITEM</u>	<u>AMOUNT</u>	<u>2007 vs. 2008</u>
Bed Tax Revenue Received:	\$540,708.90	+ 14%
Number of Visitors to Welcome Center:	29,758	- 10.5%*
Vacation Planners Distributed:	343,731	+ 27%
Number of Welcome Center Advertising Partners:	142	+ 7%
Unique Visitors to lake-erie.com and shoresandislands.com:	185,501	+ 114%

* estimated - traffic tracking hardware was not functioning in early 2007

OTTAWA SOIL & WATER CONSERVATION DISTRICT

Agricultural Service Complex
240 West Lake Street, Unit B, Oak Harbor, Ohio
Phone 419-898-1595
Carol Benner, District Program Administrator

Mission Statement: *To assist, promote and educate our community in soil and water conservation.*

District History: The Ottawa Soil and Water Conservation District organized in 1952 and the 83rd to be formed in Ohio, analyzes the natural resources needs, and implements programs that will preserve, protect, develop and utilize these resources in the most ethical and prudent ways. Policies are set by a five-member Board of Supervisors, who are elected for a three-year term by residents of the district.

The District operates under Chapter 1515 of the Ohio Revised Code and is supported financially with a Special Fund and a District Fund. The Ottawa County Commissioners, the Soil and Water Commission and the Ohio Division of Natural Resources provide Special Funds. District Funds are monies received from donations, projects and other district activities.

2008 Conservation Accomplishments: The District assisted and participated in multiple agency events including; water quality testing in the Portage River Watershed, Woodland & Wildlife Workshop in Bowling Green, provided scholarships to FFA Camp and Forestry and Wildlife camp, pond clinic, compost clinic, as well as attended and supported the Toledo Metropolitan Council of Government, Young Farmers, Regional Planning and RC & D Meetings throughout the year.

The District sponsors and conducts the Annual 5th Grade Conservation Field Day held at the Ottawa National Wildlife Refuge and Crane Creek Migratory Bird Center. The 5th Grade Conservation Field Day is one of the oldest recognized field days in the United States with approximately 500 youth attending each year. Our staff also performed an assortment of classroom and public event presentations including: wildlife, water quality, storm water, and natural resources.

In the year 2008 the District's staff provided technical and field assistance to local landowners in rural and urban drainage areas. The District's Drainage Program developed 32 tile plans with 1,450 surveyed acres and 348 acres in food plot seed. The Drainage Program included help from 18 groups, cooperation from local landowners and provided 16 individuals assistance for urban drainage. The District currently has 75 projects under ditch maintenance including; 120 miles of open channels and 5 pump stations. The Ditch Maintenance program accomplished the completion of Minier Ditch, 1 Winter Ditch Pump, 1 bottom excavation, 40 miles of mowing and 12 miles of vegetation control.

In order to meet the need for Storm Water management, the District created a new Storm Water Technician position with the cooperation of multiple County agencies and Ottawa County Commissioners. The newly created position will allow the District to assist regulated communities and implement Storm Water goals throughout the County.

The Ottawa Soil & Water Conservation District operates under Chapter 1515
of the Ohio Revised Code.

OTTAWA COUNTY VETERANS SERVICE OFFICE
De Ann M. Askew, Executive Director

"This nation will remain the land of the free only so long as it is the home of the brave." -Elmer Davis

The Ottawa County Veterans Service Commission, formerly known as Soldiers and Sailors Relief Commission, was established on May 19, 1886, for the purpose of assisting Honorably Discharged Veterans and their minor children, spouse, and widows, who have met with an unexpected hardship resulting from lack of employment, illness or injury. Each of the 88 counties in the State of Ohio has Veterans Service Commission, which consist of a board of five Commissioners created under the Ohio Revised Code, ORC 5901, who administer the programs for their respective counties. The Ottawa County Veterans Service Commission is legislated by the State of Ohio and funded by the county general fund.

While the Ottawa County Veterans Service Commission is not funded by, or associated with the Federal Department of Veterans Affairs, the Ottawa County Veterans Service Office (OCVSO) assist with a variety of services to include, but not limited to:

- Provide advisement and assistance in ascertaining benefits from the Department of Veterans Affairs (Disability, Education and Training, Healthcare, Home Loan Guaranty, Life Insurance, Burial Benefits, Dependents' and Survivors', *etc.*);
- Assist in ascertaining military documents and/or awards;
- Provide flag and grave markers for all Ottawa County veterans' graves;
- Present a flag case to the family of a deceased Ottawa County veteran;
- Schedule tours and provide transportation to the Ohio Veteran's Home;
- Provide transportation for medical treatment at Veterans Administration Medical Centers and Community-Based Outpatient Clinics;
- Provide emergency financial assistance on a temporary basis to eligible veterans and their dependents that are Ottawa County residents;
- Offer assistance and/or information under the various programs administered by the Department of Veterans Affairs, State of Ohio, and Ottawa County; and
- Provide funding for eligible Ottawa County Veterans Organizations requesting funds for Memorial Day observation.

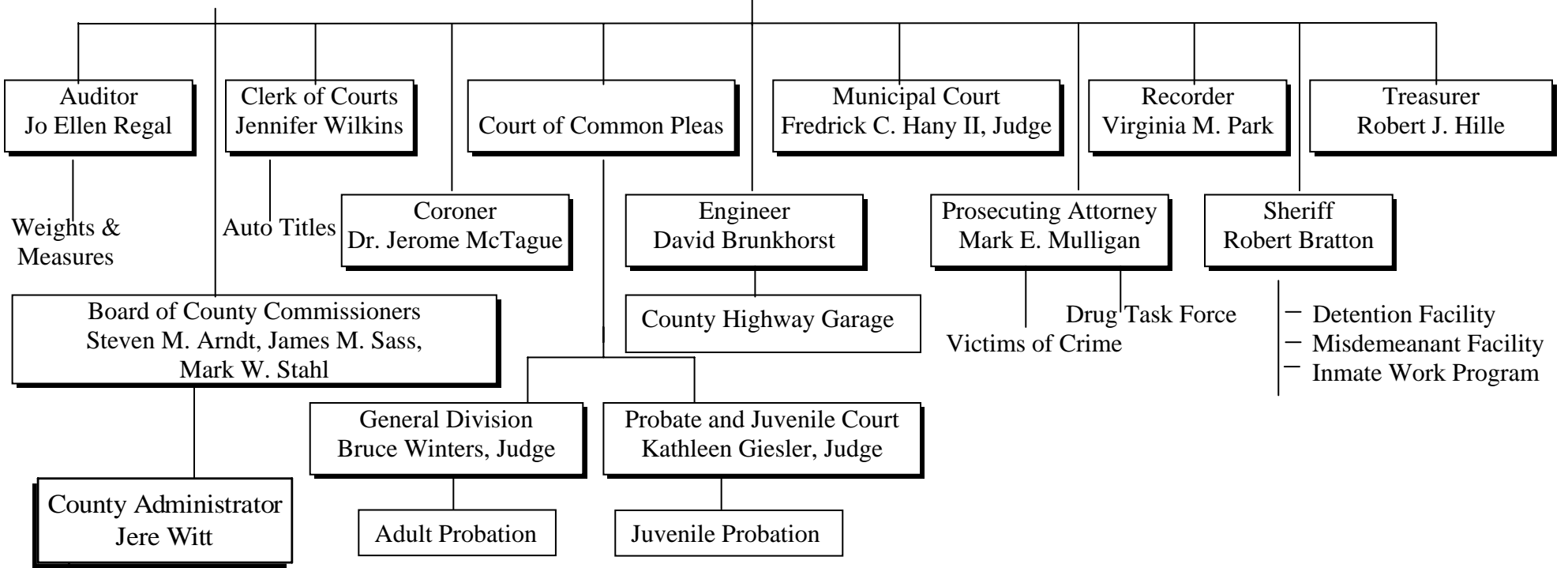
2008 Statistical Information

Veterans Residing in Ottawa County	4,312
Veteran/Dependent Interviews	9,965
Total Client Contacts	13,542
Veterans Transported to VA medical facilities	839
Grave Markers	538
Flag Cases	86
Emergency Financial Assistance	\$128,228.00
Federal VA Claims/Documents Processed	3,571
Total Federal Dollars brought into the County	\$5,017,000.00

The Veterans Service Commission operates under Title 5901.01 ET SEQ. of the Ohio Revised Code.



Ottawa County 2009 Electorate



Independent County Agencies and Agencies Related to the County

- | | |
|---|---|
| <ul style="list-style-type: none"> — Building & Grounds — Building Inspection — Commissioners Administrative Staff — Dog Shelter — Emergency Management Agency — Job & Family Services — Human Resources Director — Riverview Healthcare Campus — Regional Planning — Sanitary Engineer — Senior Resources — Technology Coordinator | <ul style="list-style-type: none"> Agricultural Society Alternative Learning Education Center Board of Elections Board of Mental Retardation & Developmental Disabilities Erie Ottawa Regional Airport Authority Health Department Joint Solid Waste Management District Law Library Mental Health & Recovery Board of Erie & Ottawa Counties North Point Educational Service Center Ohio State University Extension Ottawa County Improvement Corp. Ottawa County Transportation Agency Ottawa County Visitors Bureau Ottawa Soil & Water Conservation District Veterans Services Office WSOS |
|---|---|

OTTAWA COUNTY OFFICE DIRECTORY

2009 ELECTED OFFICIALS

Auditor

Jo Ellen Regal
315 Madison Street, Rm 202
Port Clinton, Ohio 43452
Ph: 419-734-6740 Fax: 419-734-6592

Board of County Commissioners

Steven M. Arndt,
James M. Sass,
Mark W. Stahl
315 Madison Street, Rm 103
Port Clinton, Ohio 43452
Ph: 419-734-6710 Fax: 419-734-6898

Clerk of Courts – Legal

Jennifer Wilkins
315 Madison Street, Rm 304
Port Clinton, Ohio 43452
Ph: 419-734-6755 Fax: 734-6875

Clerk of Courts -- Title

Jennifer Wilkins
315 Madison Street, Rm 207
Port Clinton, Ohio 43452
Ph: 419-734-6753 Fax: 419-734-6552

Coroner

Dr. Jerome McTague
1858 E. Perry Street
Port Clinton, Ohio 43452
Ph: 419-732-7372 Fax: 419-732-2897

Court of Common Pleas

Judge Bruce Winters
315 Madison Street, Rm 301
Port Clinton, Ohio 43452
Ph: 419-734-6790 Fax: 419-734-6852

Engineer

David Brunkhorst
315 Madison Street, Rm 106
Port Clinton, Ohio 43452
Ph: 419-734-6777 Fax: 419-734-6768

Juvenile Court

Judge Kathleen Giesler
315 Madison Street, Rm 305
Port Clinton, Ohio 43452
Ph: 419-734-6840 Fax: 419-734-6851

Municipal Court

Judge Fritz Hany II
1860 E. Perry Street
Port Clinton, Ohio 43452
Ph: 419-734-4143 Fax: 419-732-2862

Probate Court

Judge Kathleen Giesler
315 Madison Street, Rm 306
Port Clinton, Ohio 43452
Ph: 419-734-6830 Fax: 419-734-8147

Prosecuting Attorney

Mark Mulligan
315 Madison Street, Rm 205
Port Clinton, Ohio 43452
Ph: 419-734-6845 Fax: 419-734-3862

Recorder

Virginia Park
315 Madison Street, Rm 204
Port Clinton, Ohio 43452
Ph: 419-734-6730 Fax: 419-734-6919

Sheriff

Robert Bratton
315 Madison Street, Rm 110
Port Clinton, Ohio 43452
Ph: 419-734-4404 Fax: 419-734-6876

Treasurer

Robert Hille
315 Madison Street, Rm 201
Port Clinton, Ohio 43452
Ph: 419-734-6750 Fax: 419-734-6738

OTTAWA COUNTY DEPARTMENTS AND AGENCIES

Adult Probation

315 Madison Street, Rm 303
Port Clinton, Ohio 43452
Ph: 419-734-6795 Fax: 734-2583

Building and Grounds

315 Madison Street, Rm 047
Port Clinton, Ohio 43452
Ph: 419-734-6897 Fax: 734-6923

Building Inspection

315 Madison Street, Rm 104
Port Clinton, Ohio 43452
Ph: 419-734-6767 Fax: 734-6853

County Highway Garage

8247 W. State Route 163
Oak Harbor, Ohio 43449
Ph: 419-898-6463 Fax: 898-6021

Dog Shelter

8400 W. State Route 163
Oak Harbor, Ohio 43449
Ph: 419-898-1368 Fax: 898-2056

Emergency Management Agency

315 Madison Street, Rm 056
Port Clinton, Ohio 43452
Ph: 419-734-6900 Fax: 249-2361

Human Resource Director

315 Madison Street, Rm 102
Port Clinton, Ohio 43452
Ph: 419-734-6798 Fax: 734-6885

Job & Family Services

8043 W. SR 163, Suite 200
Oak Harbor, Ohio 43449
Ph: 419-898-3688; 1-800-665-1677
Fax: 899-2436

Regional Planning Commission

315 Madison Street, Rm 107
Port Clinton, Ohio 43452
Ph: 419-734-6780 Fax: 734-1211

Riverview HealthCare Campus

8180 W. State Route 163
Oak Harbor, Ohio 43449
Ph: 419-732-3163; 898-2851
Fax: 898-9501

Sanitary Engineering

315 Madison St., Rm 105
Port Clinton, Ohio 43452
Ph: 419-734-6725 Fax: 734-6858

Senior Resources

8200 W SR 163
Oak Harbor Ohio 43449
Ph: 419-898-6459; 1-877-898-6459
Fax: 419-898-3252



Danbury Senior Center
8470 E Harbor Road
Marblehead Ohio 43449
Ph: 419-798-4101



Elmore Golden Oldies
19225 W. Witty Road
Elmore Ohio 43416
Ph: 419-862-3874



Genoa Senior Center
514 Main Street
Genoa Ohio 43430
Ph: 419-855-4491



Oak Harbor Harbor Lights
8180 W SR 163
Oak Harbor Ohio 43449
Ph: 419-898-2800



Port Clinton Senior Center
320 E. Third St.
Port Clinton Ohio 43452
Ph: 419-734-1481



Put-in-Bay Senior Center
195 Concord Ave
Put-In-Bay Ohio 43456
Ph: 419-285-5501

Technology Coordinator

315 Madison Street, Rm 101
Port Clinton, Ohio 43452
Ph: 419-734-6722 Fax: 419-734-6898

**Toll Free # for County Residents
(Courthouse Information)
1-800-788-8803**

**INDEPENDENT COUNTY AGENCIES
AND AGENCIES RELATED TO THE COUNTY**

Agricultural Society
7870 W State Route 163
Oak Harbor, Ohio 43449
Ph: 419-898-1971

Alternative Learning Education Center
310 Main Street
Genoa Ohio 43430
Ph: 419-855-3589 Fax: 419-855-3704

Board of Elections
8444 W. SR 163, #101
Oak Harbor, Ohio 43449
Ph: 419-898-3071; 1-800-697-9807
Fax: 419-898-3146

**Board of Mental Retardation &
Developmental Disabilities**
235 N Toussaint S Road
Oak Harbor Ohio 43449
Ph: 419-898-0400 Fax: 419-898-3004

**Erie-Ottawa Regional Airport Carl R.
Keller Airfield, PCW**
3255 E. State Road
Port Clinton, Ohio 43452
Ph: 419-734-6297 Fax: 419-734-5926

Health Department
1856 E. Perry Street
Port Clinton, Ohio 43452
Ph: 419-734-6800 Fax: 419-734-6888

Joint Solid Waste Management District
602 W. State Street
Fremont, Ohio 43420
Ph: 419-334-7222; 1-888-850-7224
Fax: 419-334-8626

Law Library
315 Madison St, Room 208
Port Clinton, Ohio 43452
Ph: 419-734-6763

**Mental Health & Recovery Board of
Erie & Ottawa Counties**
416 Columbus Avenue
Sandusky, Ohio 44870
Ph: 419-627-1908; 1-800-627-4999
Fax: 419-627-0769

North Point Educational Service Center
310 Main Street
Genoa, Ohio 43430
Ph: 419-855-3589 Fax: 419-855-3704

Ohio State University Extension
240 W Lake St, Unit C
Oak Harbor, Ohio 43449
Ph: 419-898-3631 Fax: 419-898-3232

Ottawa County Improvement Corp.
8043 W. SR 163, #100
Oak Harbor, Ohio 43449
Ph: 419-898-6242; 1-866-734-6789
Fax: 419-898-6244

Ottawa County Transportation Agency
275 North Toussaint South
Oak Harbor Ohio 43449
Ph: 419-898-7433; 1-888-898-7433
Fax: 419-898-3167

Ottawa County Visitors Bureau
770 SE Catawba Road
Port Clinton, Ohio 43452
Ph: 419-734-4386; 1-800-441-1271
Fax: 419-734-9798

Ottawa Soil & Water Conservation Dist.
240 W. Lake St, Unit B
Oak Harbor, Ohio 43449
Ph: 419-898-6431; Fax: 419-898-5189

Veterans Service Office
8444 W. SR 163, # 102
Oak Harbor, Ohio 43449
Ph: 419-898-2089; 1-800-610-8872
Fax: 419-898-3067

OTTAWA COUNTY GOVERNMENT AND INDEPENDENT COUNTY AGENCIES
FREQUENTLY USED SERVICES AND PROVIDERS

4-H / Youth Development:

OSU Extension 898-3631

Abuse –

Child: Job & Family Services
898-3688; 1-800-665-1677

Domestic w/threat of violence:
Dial 911

Domestic Transitional Housing
734-9718

Drug: Mental Health & Recovery
Board of Erie & Ottawa Counties
800-627-4999

Senior Citizens: Job & Family
Services 898-3688, 1-800-665-1677

Addresses, New:

Regional Planning 734-6780

Adoption:

Probate Court 734-6830

Agriculture/Horticulture:

OSU Extension 898-3631

Alcoholism:

Mental Health & Recovery
Board of Erie & Ottawa Counties
419- 627-1908 Or 800-627-4999

Annexations:

Commissioners Office 734-6710

Auto Titles:

Clerk of Court–Title 734-6753

Birth Certificates:

After 1908: Health Dept 734-6800

From 1867-1908: Probate 734-6830

**Corrections of Birth & Delayed
Registration of Birth:**

Probate Court 734-6830

Bond Posting:

Clerk of Court Legal 734-6755

Building Regulations & Permits:

Building Inspection 734-6767

Chemical Dependency: Mental Health
& Recovery Board of Erie & Ottawa
Counties 419-627-1908, 800-627-4999

Chemical Disposal, Household:

Joint Solid Waste Management
District 334-7222, 888-850-7224;
Recycling Program 734-6783

Child Neglect:

Job & Family Services 898-3688,
1-800-665-1677

Child Support:

Job & Family Services 898-3688,
1-800-665-1677

Children's Services:

Job & Family Services 898-3688,
1-800-665-1677
North Point Educational
Service Center 855-3589;
Health Department 734-6800

Community Improvement:

Ottawa County Improvement Corp-
oration 898-6242, 1-866-734-6789
Regional Planning 734-6780

Court Records –

Civil, Criminal, Divorce, Misc.:
Clerk of Courts 734-6755

Day Care -

Children: Job & Family Services
898-3688, 1-800-665-1677

Seniors: Senior Resources 898-6459,
1-877-898-6459

Death, Cause of:

Health Department 734-6800;
Coroner 732-7372

Death Records --

After 1908: Health Dept. 734-6800

From 1867 to 1908: Probate
Court 734-6830

Deeds: Recorder 734-6730

Disaster Response & Recovery

Emergency Mgmt. Agency 734-6900

Ditches: Engineer 734-6777

Divorce/Dissolution:

Clerk of Courts–Legal 734-6755;

Dog Adoptions:

Dog Warden 898-1368;
Humane Society 734-5191

Dog Bites:

Health Department 734-6800

Dog License/Tags:

Auditor: 734-6740;
Dog Shelter 898-1368

Easements: Recorder 734-6830

Education:

American Red Cross 734-1100;
Educational Service Center 855-3589;
Health Department 734-6800
OSU Extension 898-3631

Elections: Board of Elections
898-3071, 1-800-697-9807

Emergency Planning & Preparedness:

Emergency Mgmt. Agency 734-6900

Employment w/County:

Human Resource Director 734-6798

Enterprise Zone:

Regional Planning 734-6780

Estates:

Probate Court 734-6830

Fair Information:

Senior Fair Board 898-1971
Fairgrounds 898-1971

Financing Statements:

Recorder 734-6730

Flood Plains:

Regional Planning 734-6780

Food Stamps:

Job & Family Services 898-3688,
1-800-665-1677

Foreclosure Assistance:

Intervention Hotline: 1-888-995-4673
Treasurer / Auditor: 1-800-788-8803
United Way: 211

Foster Care:

Job & Family Services
898-3688, 1-800-665-1677

Genealogy Search:

Probate Court- 419-734-6830
Legal Clerk- 419-734-6755
Genealogical Society- 419-732-2276
Ida Rupp Library –419-732-3212
Harris/Elmore Library – 419-862-2482

Guardianship:

Probate Court 734-6830

Haz Mat Spill Response:

Emergency Mgmt Agency 734-6900

Home Health Care/Hospice:

Health Department 734-6800

Home Care for the Elderly:

Job & Family Services
898-3688; 1-800-665-1677
Senior Resources
898-6459, 1-877-898-6459

Homestead Exemption:

Auditor 734-6740

Immunizations:

Health Department 734-6800

Jail /Detention Facility 734-6828

Misdemeanant Jail 734-6995 or 6996

Jury Questions:

Jury Commission 734-6790

Juvenile Delinquency:

Juvenile Court 734-6840
Prosecuting Attorney 734-6845

Land Contracts:

Recorder 734-6830

Land Use -

Ottawa County Improvement Corporation
1-866-734-6789, 898-6242
Regional Planning Commission 734-6780

Agricultural: Auditor 734-6740

Law Enforcement:

Sheriff's Office 734-4404
Dog Warden 898-1368

OTTAWA COUNTY GOVERNMENT AND INDEPENDENT COUNTY AGENCIES
FREQUENTLY USED SERVICES AND PROVIDERS

Leases:

Recorder 734-6730

License --

Business: Auditor 734-6740

Cigarette: Auditor 734-6740

Drivers: Bureau of Motor Vehicles
734-3017; 898-5261

Plates: Bureau of Motor Vehicles
732-3017; 898-5261

Marriage: Probate Court 734-6830

Vendor: Auditor 734-6740

Liens --

Sales Tax and Judgement:

Clerk of Courts 734-6755

**Mechanic, Federal Estate, Federal
Tax, PERSN Property, Recognizance,
Unemployment Compensation,
Worker's Compensation:**
Recorder 734-6730

Livestock Claim:

Dog Warden 898-1368

Low-Income Services:

Job & Family Services 898-3688,
1-800-665-1677;
OSU Extension 898-3631
United Way - 211
WSOS 734-2652, 1-800-775-9767

Maps:

Auditor 734-6740; Engineer 734-6777
Regional Planning Commission
734-6780; Recorder 734-6730

Mediator:

Court of Common Pleas: 734-6790
Municipal Court 734-4143

Medical Assistance:

Health Department 734-6800;
Job & Family Services 898-3688,
1-800-665-1677

Mental Health: Mental Health &
Recovery Board of Erie & Ottawa
Counties 419-627-1908,
1-800-627-4999

Mental Retardation:

Board of Mental Retardation and
Developmental Disabilities 898-0400

Mortgages:

Recorder 734-6730

Name Change:

Probate Court 734-6830

Notary Registration/Renewal:

Clerk of Courts 734-6755

Nutrition/Food Safety:

Health Department 734-6800;
OSU Extension 898-3631

Nursing Care:

Job & Family Services 898-3688,
1-800-665-1677
Health Department 734-6800

Riverview Nursing Home 898-2851
Or 419-732-3163

Passports:

Clerk of Courts-Title 734-6753

Paternity:

Job & Family Services 898-3688,
1-800-665-1677;
Juvenile Court 734-6840

Pond Management:

OSU Extension 898-3631
Soil & Water 898-1595

Powers of Attorney:

Recorder 734-6730

Public Assistance:

Job & Family Services 898-3688,
1-800-665-1677;
Veterans Assistance 898-2089,
1-800-610-8872

Public Health:

Health Department 734-6800

Real Estate -

Appraisal: Auditor 734-6740

Deeds, Mortgages:

Recorder 734-6730;

Sales: Auditor 734-6740;

Sheriff's Auction 734-6824

Taxes: Treasurer 734-6750

Recreation:

Park District 734-6845;
Ottawa Cty Visitors Bureau 734-4386

Recycling:

Joint Solid Waste Management
District 334-7222, 888-850-7224

Refuse Disposal:

Health Department 734-6800;
Landfill 635-2367; Joint Solid Waste
Management District 334-7222

Restaurant Inspections:

Health Department 734-6800

Security Agreements:

Recorder 734-6730

Senior Citizens Centers:

Danbury, OH 798-4101
Elmore, OH 862-3874
Genoa, OH 855-4491
Oak Harbor, OH 898-2800
Port Clinton, OH 734-1481
Put-In-Bay, OH 285-5501

Senior Citizens Services:

Job & Family Services 898-3688,
1-800-665-1677;
Health Department 734-6800;
Senior Resources
419-898-6459 or 1-877-898-6459

Sewer:

Sanitary Engineering 734-6725

Snow Removal

Engineer 734-6777

Taxes --

Appeals: Auditor 734-6740

Delinquent: Treasurer 734-6750

Mobile Home: Treasurer 734-6750

Personal Property: Treasurer 734-6750

Property: Auditor 734-6740 &
Treasurer 734-6750

Temporary Asst. for Needy Families:

Job & Family Services 898-3688,
1-800-665-1677;

United Way - 419-734-6645, 211

WSOS - 419-732-7007

Titles --

Auto, Boat, Manufactured Homes:

Clerk of Courts - Title 734-6753

Traffic Fines/Hearings:

Municipal Court 734-4143 or
Juvenile Court 734-6840

Transportation:

Job & Family Services 898-3688,
1-800-665-1677;

Veterans Assistance 898-2089,

1-800-610-8872;

Ottawa County Transportation

Agency (OCTA) 898-RIDE (7433),

1-888-898-7433

Unemployment, Filing for:

1-877-644-6562 or online at
<http://unemployment.Ohio.gov>

Utilities Assistance:

Job & Family Services 898-3688,
1-800-665-1677; WSOS 734-4438

United Way 211

Veterans:

Veterans Service Office 898-2089,
1-800-610-8872

Victim/Witness Assistance:

Prosecuting Attorney 734-6845

Weights and Measurers:

Auditor 734-6740

Welfare:

Job & Family Services 898-3688,
1-800-665-1677

WIC:

Health Department 734-6800

Wills:

Probate Court 734-6830

Zoning:

Regional Planning Commission 734-6780

**FOR ADDITIONAL INFO CALL COURTHOUSE
INFORMATION 419-734-6700. OTTAWA CTY
RESIDENT TOLL FREE # 1-800-788-8803**

CENSUS OF POPULATION

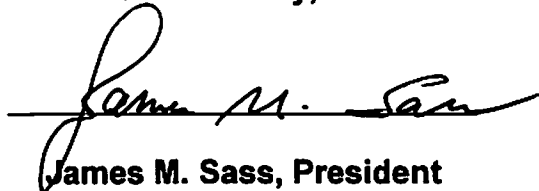
Census completed every 10 years.

COMMUNITY	1990	2000	% CHANGE	# CHANGE	Persons Per Household
Allen Township	2,888	3,297	14.2%	409	2.82
Village of Clay Center	289	294	1.7%	5	2.78
Bay Township	1,276	1,294	1.4%	18	2.44
Benton Township	2,046	2,232	9.1%	186	2.89
Village of Rocky Ridge	425	389	-8.5%	-36	2.94
Carroll Township	1,735	1,931	11.3%	196	2.46
Catawba Island Township	3,148	3,157	0.3%	9	2.25
Clay Township	3,005	2,888	-3.9%	-117	2.72
Village of Genoa	2,262	2,230	-1.4%	-32	2.70
Danbury Township	3,665	3,869	5.6%	204	2.19
Village of Marblehead	745	762	2.3%	17	2.25
Erie Township	1,454	1,328	-8.7%	-126	2.42
Harris Township	1,431	1,583	10.6%	152	2.63
Village of Elmore	1,334	1,426	6.9%	92	2.60
Portage Township	1,600	1,634	2.1%	34	2.34
City of Port Clinton	7,106	6,391	-10.1%	-715	2.32
Put-In-Bay Township	415	635	53.0%	220	2.25
Village of Put-In-Bay	141	128	-9.2%	-13	2.17
Salem Township	2,427	2,676	10.3%	249	2.66
Village of Oak Harbor	2,637	2,841	7.7%	204	2.61
COUNTY TOTALS	40,029	40,985	2.4%	956	2.52

**A Message From
The Board of County Commissioners**

The Commissioners would like to provide you with this annual report, which is a collaborative effort between various department heads and elected officials. We hope the information provided will inform you of each department's activities and challenges that faced them during the 2008 calendar year. Special thanks to the Courthouse switchboard staff for the coordination of this report.

**Board of County Commissioners
Ottawa County, Ohio**


James M. Sass, President



Steven M. Arndt



Carl Koebel

Jere Witt
County Administrator

Rhonda Slauterbeck
Clerk/Assistant Administrator

OTTAWA COUNTY, OHIO

