

Recap of the County Commissioners Meeting August 16, 2022.

Commissioner Coppeler, present; Commissioner Stahl, present; Commissioner Douglas, present.

9:00 a.m. - Hearing on the Sandrock Ditch Change to Permanent Base. - Information presented by the County Engineer's Office for a six-year review and seek public comment. It was moved by Commissioner Stahl and seconded by Commissioner Douglas that the Board of Ottawa County Commissioners close the hearing for the altering of the permanent base for the Sandrock Ditch after hearing no further comments. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Douglas that the Board of Ottawa County Commissioners adopt Resolution No. 22-43 accepting the changes to the permanent assessment base for Sandrock Ditch currently under maintenance. Vote on Motion: Mark E. Coppeler, yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the minutes of the August 11, 2022 meeting are approved. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, absent; Donald A. Douglas, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the requests for travel expenses be approved. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, absent; Donald A. Douglas, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners authorize the president of the board to sign Amendment #1 to the Lease Agreement with Ottawa County Family and Children First Council, to amend the current language of Section 6. Sub-leasing to allow them to sub-lease a portion of their space to Harbor employees for the period of August 12, 2022 through February 28, 2023. This action is taken upon the recommendation of the Director of Family and Children First Council. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, absent; Donald A. Douglas, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners authorize the hiring of Zachary Jenkins as the Ottawa County Chief Building Official effective October 10, 2022. The unclassified full-time salary will be \$90,000 annually with an increase of \$5,000 upon successful completion of the probationary period. This action is taken upon the recommendation of the County Administrator/Clerk and conditioned upon the successful completion of criminal background, drug & alcohol and Bureau of Motor Vehicles checks. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, absent; Donald A. Douglas, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners authorize the hiring of Lori Hickman, effective August 17, 2022 for the position of Senior Meal Driver. The rate of pay will be \$12.00 per hour. This action is taken upon the recommendation of the Director of Senior Resources. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, absent; Donald A. Douglas, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners authorize the hiring of Kathy Huston, effective August 17, 2022 for the position of Senior Meal Driver/Site Assistant. The rate of pay will be \$12.00 per hour. This action is taken upon the recommendation of the Director of Senior Resources. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, absent; Donald A. Douglas, yes.

\*\*\*The Board of Ottawa County Commissioners has elected to maintain a full record of its proceedings by electronic means\*\*\*

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners authorize the hiring of Lee Schultz, effective August 17, 2022 for the position of Senior Meal Driver. The rate of pay will be \$12.00 per hour. This action is taken upon the recommendation of the Director of Senior Resources. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, absent; Donald A. Douglas, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners authorize the hiring of Brittney Heitkamp as the full-time Building Inspection Records Clerk effective August 22, 2022. The amount of pay will be \$16.00 per hour. This action is taken upon the recommendation of the Chief Building Inspector and conditioned upon the successful completion of the criminal background, drug & alcohol and Bureau of Motor Vehicles checks. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, absent; Donald A. Douglas, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners authorize the signing of Change Order No. 1 with R&I Construction, Inc., contractor for the Rehabilitation of Bridge OTT-CR2-3.55 Fostoria Road CR#2 over Dry Creek (ALL-2-3.55). The amount of the change order is an increase of \$1,620.00 and is due to a plan omission to provide required pavement markings. New contract price including this change order is \$248,224.10. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, absent; Donald A. Douglas, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners hereby rescind the official action dated December 7, 2021 authorizing the County Engineer to reduce the load limit on bridge OTT-C0053-0129 Reiman Road, TR#53 over Packer Creek. The existing structure has a new superstructure capable of carrying all legal vehicular loadings required. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, absent; Donald A. Douglas, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Ottawa County Voucher Report dated August 11 and 15, 2022 in the total amount of \$335,701.31 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. Be it further authorized that the attached Then and Now voucher(s) are also approved. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, absent; Donald A. Douglas, yes.

It was moved by Commissioner Douglas seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners hereby authorize transfers and appropriations as requested by the Commissioners Office and Senior Resources. Vote on Motion: Mark E. Coppeler, yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

10:30 a.m. – Sanitary Engineering Bi-Weekly Update. OSU HABS presentations; raw water intake location; secondary feed loop – peak times; Curtice/Williston project; PIB State park package plant project; and Engineer in Training position.

It was moved by Commissioner Stahl and seconded by Commissioner Douglas that the Board of Ottawa County Commissioners enter into executive session at 10:59 a.m. to discuss compensation of employee. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

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It was moved by Commissioner Stahl and seconded by Commissioner Douglas that the Board of Ottawa County Commissioners return to open session from executive session at 11:30 a.m. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

County Administrator/Clerk provided the following updates: budget change requests; agreements signed; free food pantry; overdose awareness day; blocked train complaint; Oak Harbor county property use and upcoming meetings.

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