

Recap of the County Commissioners Meeting March 30, 2023.

Commissioner Stahl, present; Commissioner Douglas, present; Commissioner Coppeler, present.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the minutes of the March 23, 2023 meeting are approved. Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the requests for travel expenses be approved. Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners adopt Resolution No. 23-14 amending Resolution No. 17-36 authorizing the County Administrator to perform administrative functions on behalf of the Board of Commissioners in accordance with Ohio Revised Code 305.30. Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners hereby appoints John Knecht, Chuck Zillman and Jim Greer to serve on the Nine-One-One Citizens Advisory Committee as citizens at large for the year 2023. This action is taken upon the recommendation of the Sheriff's Office. Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners request the County Auditor to establish a fund for the Sanitary Engineering Department titled Bay Township Water Supply. This fund is being established per the O.R.C. section 5705.09(F). This action is taken upon the request of the Sanitary Engineer. Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners authorize the hiring of Carissa Spindler, effective March 31, 2023 for the position of Senior Meal Packer/Prep. The rate of pay will be \$12.00 per hour. This action is taken upon the recommendation of the Director of Senior Resources. Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners authorize signing of a Purchase of Service Contract on behalf of the Ottawa County Department of Job and Family Services with All Star Transportation, LLC to provide alternative client transportation services for eligible individuals to meet family reunification or non-emergency medical transportation needs. This contract is effective April 1, 2023 through March 31, 2024 and shall not exceed \$100,000.00 unless otherwise amended. This action is taken upon the recommendation of the Director of the Department of Job and Family Services. Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

The Board of Ottawa County Commissioners has elected to maintain a full record of its proceedings by electronic means

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners intend to award the 2023 Tar, Chip and Fog Seal of Various Township Roads Project to the second lowest bidder, Erie Blacktop, Inc. in the amount of \$413,742.35. This action is taken upon the recommendation of the County Engineer and in accordance with Ohio Revised Code Section 9.312. Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners intend to award the Asphalt Concrete Resurfacing of Various Township Roads East End of the County Project to the second lowest bidder, Gerken Paving, Inc. in the amount of \$511,091.50. This action is taken upon the recommendation of the County Engineer and in accordance with Ohio Revised Code Section 9.312. Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners authorize the signing of the Memorandum of Understanding between the County Engineer and the Portage Township Trustees to outline the longstanding agreement for lighting at various county and township road intersections. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the personnel action(s) are approved upon the recommendation of the Job & Family Services Director: Resignation of Administrative Assistant – Laura Whipple – effective April 7, 2023 and Full-time hire of Employment Specialist 2 – Taylor Kleinhans effective April 24, 2023. Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners re-appoint Dr. James Andrew Huddleston for a three-year term ending February 7, 2026 and Steve Hudec for a three-year term ending March 31, 2026 to the Erie-Ottawa International Airport Authority Board. This action is taken upon the recommendation of the Director of the Erie-Ottawa International Airport. Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners reclassify Bailey Dipman from full-time Lead Investigator to part-time Contingent Investigator, as available, for the Ottawa County Coroner's Office effective April 11, 2023. Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners adopt Resolution No. 23-15 authorizing participation in the ODOT Salt Contracts awarded in 2023. Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

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It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Ottawa County Voucher Report dated March 24, 27 and 29, 2023 in the total amount of \$335,865.90 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. Be it further authorized that the attached Then and Now voucher(s) are also approved. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

It was moved by Commissioner Douglas seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners hereby authorize transfers and appropriations as requested by the Prosecutor, Board of Elections and Commissioners Office. Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

10:00 a.m. – Riverview Healthcare Campus Monthly Update. Introduction of new Home Administrator; February financials and HB 45 funds; reviewed overtime and census reports; admissions & discharges; update of facility projects; and staffing levels. It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners enter into executive session at 10:50 a.m. to discuss corporate compliance information required to be kept confidential by federal or state statutes as authorized by ORC Section (G)(5). Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

It was moved by Commissioner Douglas and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners return to open session from executive session at 10:53 a.m. Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes; Mark E. Coppeler, yes.

11:30 a.m. – Attended the Ottawa County Farm Bureau Legislative Luncheon.

2:30 p.m. – Soil & Water Bi- Monthly Update. Review of current and upcoming ditch petitions; H2O project; farmland preservation program; and update of events and programs being offered; summer interns; and part-time position for Administrative Assistant.

3:00 p.m. – OSU Extension Bi-Monthly Update. Update of 4-H enrollments; school outreach; camp and leadership counselors; quality assurance for fair; and upcoming events.

3:30 p.m. – Mental Health and Recovery Services Board Update. Provided an update of OneOhio progress and funding; 2022 overdose and suicide deaths in the MHRSB region; and upcoming funding awards to be made.

4:30 p.m. – Attended Mental Health and Recovery Services Board of SOSW Board Meeting.

County Administrator/Clerk provided the following updates: budget change requests; revisions to Administrator functions amending resolution 17-36; agreements signed; victims of crime week; child abuse awareness month; and upcoming meetings and events.

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